

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 13th December 2021 at Thorney Toll Village Hall, Thorney Toll PE13 4AU

Attended by: Councillors D Wheeler (Chairman), J Humphrey (Vice Chairman), M Knight MBE DL, C Allen, P Davies, M Fryett, S Mann, D Scrimshaw, B Britain, G Booth & A Weldon.

FDC Councillors: G Booth & S Bligh

Members of the public: 4

1. OPEN FORUM - Parishioners are invited to address the Council

- The Co-Ordinator of Community Speed Watch reported that due to equipment failures some sessions had been cancelled but are scheduled to resume in January (subject to any future COVID restrictions) following collection of new pieces of equipment.
- The Chairman of Murrow Street Pride reported that a Christmas celebration was held, help was given at a craft morning at Murrow school and the group spoke about recycling in assembly. The group is to work with the school towards a science award. Also, a Christmas tree donated by Murrow preschool will be displayed in the village.
- Three Murrow residents put their objections forward regarding planning application 8.2 (b) for Councillors to consider.

2. APOLOGIES FOR ABSENCE - Received and accepted from CCC Councillors S King & S Count.

3. TO CONSIDER MEMBER REQUESTS FOR DISPENSATION - None

4. MEMBERS DECLARATION OF INTEREST for items on this agenda

- Item 8.2 (b) Cllr M Fryett declared a personal interest and will not be debating or voting on this item.
- Item 11.5 (b) Cllr A Weldon declared a prejudicial interest and will not be debating or voting on this item.
- Item 15 (a) Cllr S Mann declared a pecuniary interest and will be leaving the room for this item.
- Item 18 (a) and (b) both Cllr P Davies and Cllr C Allen declared prejudicial interests and will not be debating or voting on these items.

5. TO SIGN AND APPROVE MINUTES OF MEETING dated 8th November 2021. Following discussion regarding the naming of Councillors in the minutes, Councillors agreed that for accurate transparency Councillor names will be included in the minutes going forward. The Council resolved including any amendments to accept as a true record, the minutes of the meeting. These were duly signed by the Chairman.

6. MATTERS ARISING FROM PREVIOUS MINUTES (information only)- None

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS - Agenda item time limited to 10 minutes

Cllr King gave his apologies and circulated his report in writing. No further comments were made by councillors.

Cllr Booth reported that the head of Planning at FDC had given an estimated date of completion for the Gypsy and Travellers needs assessment, this is aiming to be completed by the end of the second consultation for the new Local Plan.

Cllr Booth had questioned Clarion Housing at the FDC Overview & Scrutiny meeting regarding empty housing in Thorney Toll, the response given was they were needing to carry out big repairs to the roofs and they were looking at suitable tenants as the houses had a high turnover due to being located on the A47.

Cllr Bligh reported that she had asked at FDC Full Council whether planning would consider the use of what3words in their applications due to difficulties finding rural planning applications.

8. TO CONSIDER PLANNING MATTERS

8.1. Planning applications determined by the Fenland District Council (FDC). - **Noted**

8.2. Planning applications for discussion:

(a)	CCC/21/215/FUL	Erection of a single storey 60 place SEMH social emotional and mental health school for pupils in KS3 and KS4 11 to 16 years, with associated vehicle and pedestrian access, formal sports pitches and amenity space, car and cycle parking, vehicular drop off area, landscaping, and associated ancillary
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		works together with the provision of a footpath and associated highway works, creation of a new access to The Still for agricultural vehicles, and demolition of existing residential farmhouse and barn at Land North of Barton Road, East Of Gadds Lane And West Of The Still, Wisbech, Cambridgeshire, PE13 4TH The Parish Council objected to the application but in principle are not opposed to a new school if it is in the right place. Councillors asked for the same consultation response to be submitted that was sent to Kier, which outlined concerns regarding: <ul style="list-style-type: none"> • Lack of infrastructure and access • Flawed Highways & Transport study • Design not in keeping with a rural area
(b)	CCC/21/070/FUL	Use of land for recycling inert waste including use of a screener; construction of an earth bund and material storage bays; and the erection of a demountable building (retrospective) at Beats Lodge Hooks Drove Murrow PE13 4HH The Parish Council recommended REFUSAL. This decision is based on it not being a suitable location, concerns regarding traffic movements on a very rural road, environmental issues including pollutions and brick dust, as well as the loss of amenity for the neighbours. The Parish Council were also concerned as to whether North Level have been consulted should there be any of their maintained drains surrounding the property?
(c)	F/YR21/1291/F	Erect 4no dwellings (2-storey, 3-bed) involving demolition of existing dwelling at Dove Cottage Gull Road Guyhirn Wisbech Cambridgeshire PE13 4ER The Parish Council recommended APPROVAL.
(d)	F/YR21/1244/F	Change of use of land to a traveller's site involving the siting of 2 x mobile homes and 2 x touring caravans, and the erection of 2 x Day Rooms and a 1.8m high (approx) boundary fence at Land South West of The Garage The Sanctuary Garden Lane Wisbech St Mary Cambridgeshire The Parish Council recommended REFUSAL based on the lack of an up-to-date Gypsy & Travellers Housing Needs Assessment.
(e)	F/YR21/1312/RM	Reserved Matters application relating to detailed matters of appearance, landscaping, layout & scale pursuant to outline permission F/YR20/0962/O to erect 2no dwellings (plot 2 only) at Land West Of Hollycroft Heights High Road Wisbech St Mary Cambridgeshire The Parish Council made no further comment.
(f)	F/YR21/1305/F	Erect a dwelling (2-storey 3-bed) with garage including the retention of 1no temporary caravan during construction at Pescy High Road Guyhirn Wisbech Cambridgeshire PE13 4ED The Parish Council recommended APPROVAL.
(g)	F/YR20/1241/F	Change of use of public house (A4) and land to car sales/office, alterations to front elevation, erect palisade fencing (1.8m high), 9 x lighting columns, installation of shop front and associated works involving demolition of existing outbuildings (retrospective) at Black Hart Public House Wisbech Road Thorney Toll Wisbech Cambridgeshire PE13 4AX The Parish Council recommended REFUSAL based on the loss of amenity, light pollution and highway safety concerns of vehicles being delivered onto the A47.
(h)	F/YR21/1344/F	Conversion of coach house to 1-bed holiday let; erect a 2-bed log cabin for holiday let; and siting of a 'gypsy' style caravan with 2no detached 'shepherd huts' for holiday let and erect a detached workshop (retrospective) at Sheraton House High Road Guyhirn Wisbech Cambridgeshire PE13 4ED The Parish Council recommended APPROVAL but would like to note their disappointment of yet another retrospective application.

8.3. Update regarding Bus Shelter movement at Beckett Hamlet.

The Clerk reported that the 5-bay bus shelter specification with two asphalt paths has been accepted by Queensbridge Homes, and their proposal was amended to show the bus shelter sited further back from the footpath. This will now be submitted by them as a planning application.

Cllr Booth questioned whether the clerk has requested any financial contribution from QBH for speed calming within the village as suggested in the previous Parish Council, the clerk responded that the question has not been asked again yet but it will be actioned.

9. CORRESPONDENCE RECEIVED - Nil

10. HIGHWAYS MATTERS

10.1. Street Lighting

(a) Issue with Balfour Beatty regarding Street Light on Station Road, WSM.

The Clerk advised that she had been contacted regarding a Balfour Beatty streetlight (L1BHZ Opp Beechings Close, WSM) being upgraded to LED in error, she investigated the area and it appears that FPC4 at the

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junction of Station Drive/Station Road has not been upgraded to LED so there may have been a mistake by our contractor. The clerk is waiting for Balfour Beatty to come back to her with some clarifications.

10.2. Highways

(a) CCC drainage works on land at Tholomas Drove, Proposal from CCC.

The drawing submitted by CCC were circulated and approved by Councillors.

The Chairman expressed his concern regarding the ownership of the soakaway crates being laid by CCC to level the bowl at Tholomas Drove. CCC have outlined their proposal which has been accepted by the Council but the Chairman is concerned whether the ownership of the works should remain with County.

(b) Any other Highways issues to be raised by Councillors.

Cllr Fryett queried a start date for Foleys Drove, to which the Chairman gave a response from Cllr Kings report that it had been delayed but he will keep the Council updated on progress.

Cllr Davies questioned the work being marked up on the pavement outside Highlander at Selwyn Corner, Guyhirn, he noted that the potholes have been marked up with yellow paint but feels that is not enough, the path has subsidence which has created a trench effect and is not only a trip hazard but also dangerous in general for ankle injuries, he requested that the pavement is resurfaced.

The issue of service covers in Guyhirn were discussed and following Cllr Kings report, these are noted to be Anglian Water's, so the clerk has asked for detailed locations to be given to her to report to AW.

Cllr Knight questioned whether any update had been received regarding the encroachment onto Highways Land opposite WSM shop and missing road markings in WSM, both of which were reported during a site visit with a CCC Local Highways Officer (LHO). The clerk to contact Cllr King and the LHO to investigate these items further.

11. FINANCE MATTERS

11.1. To receive the Finance & Budget Report for 2021/22 to date. The Clerk drew attention to the income received of £7.70 for an allotment. The bank reconciliation of 2nd December 2021 balanced at £136,110.86

11.2 Budget Review 2021/22 and for members to consider draft precept

Councillors were circulated detailed budget reports for consideration of the draft precept for 22/23. The clerk drew attention to the variances between the budgeted amount from last year and the actual (plus forecast to the end of the year) amount, and made suggestions as to where the budget needed to be either increased, reduced or remain the same. The agreed budget and precept amount will be decided in January 2022 for the following year, along with the allocated cash reserves.

11.3. To approve payment of outstanding accounts:

Item	Description	Total Amount	Power	
(a)	Clerk November Salary	£860.63	LG Act 1972 S112	Agreed
(b)	Clerk HMRC Tax and NI	£155.66	LG Act 1972 S112	Agreed
(c)	Clerk Monthly Expenses (November)	£115.76	LG Act 1972 S112	Agreed
(d)	Nest Pensions - November (Direct Debit)	£43.13	LG Act 1972 S112	Agreed
(e)	E-on Lighting Energy November	£442.79	Parish Councils Act 1957 S3	Agreed
(f)	KBS Depot - Benches	£11484.00	Parish Councils Act 1957 S1	Agreed
(g)	K. Clarke War Memorials Maintenance	£168.00	War Memorials Act 1923 S1	Agreed
(h)	Guyhirn Community Hall – Hall Hire	£40.00	LG Act 1972 S134	Agreed
(i)	Tamar IT Ltd – Website Improvement (Calendar)	£48.00	LG Act 1972 S142	Agreed
(j)	Clerks & Councils Direct Renewal	£132.00	LG Act 1972 S143	Agreed
(k)	SLCC – Membership Fee Renewal	£171.00	LG Act 1972 S143	Agreed
(l)	DAB Graphics – Final Payment for A1 Pond Board	£600.00	LG Act 1972 S144	Agreed
(m)	Charles Lighting Ltd – Streetlight Enplates	£1188.36	LG Act 1972 S111	Agreed
(n)	SWARCO – Silver Maintenance Contract Renewal	£152.03	Highways Act 1980	Agreed
(o)	Wisbech Electrical Ltd – Selwyn Corner Light Repair	£383.71	Parish Councils Act 1957 S3	Agreed
(p)	Wisbech Electrical Ltd – Mill Road Light Repair	£401.15	Parish Councils Act 1957 S3	Agreed
(q)	Tamar IT – Microsoft 365 (Direct Debit)	£11.32	LG Act 1972 S111	Agreed
(r)	Tamar IT – Website Improvement (Map)	£48.00	LG Act 1972 S142	Agreed

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The Council **resolved** to **authorise** the expenditure for the month of December totalling £16,445.54. The invoices and payment schedule were checked and signed off by the Chairman and Cllr Humphrey.

11.4. For Councillors to ratify payments made by the Chairman and Clerk using their powers as outlined in the Financial Regulations under **Budgetary Control and authority to spend (4.1)** arranged for the following invoices to be paid due to time constraints:

Item	Description	Total Amount	Power	
(a)	G W Topham & Sons – 5 x Tree Guards	£360.00	LG Act 1972 S111	Agreed
(b)	SK Signs & Labels Ltd – Tree Guard Plaques	£301.80	LG Act 1972 S111	Agreed

The Council **ratified** the expenditure already paid totalling £661.80. These invoices were included on the payment schedule which was checked and signed off by the Chairman and Cllr Humphrey.

11.5. Grant Applications

(a) WSM Sports & Community Centre | £5000 – Grass Cutting & Dyke Maintenance. LG Misc Prov 1976 S19
Following discussion, councillors decided to **support** the grant for £5000. Proposed by Cllr Booth and Seconded by Cllr Humphrey.

(b) Thorney Toll Village Hall | £1000 – Hall Improvements & Hedge Cutting. LG Misc Prov 1976 S19
Following discussion, councillors decided to **support** the grant for £1000. Proposed by Cllr Booth and Seconded by Cllr Scrimshaw.

12. PARISH PROPERTY

12.1. Maintenance

(a) Quotes for repair works to railings on War Memorials.

Cllr Fryett and Cllr Humphrey both stated that were struggling to get quotes. **Item deferred until the next meeting.**

12.2. Bus Shelters

(a) Update on new bus shelter for Tholomas Drove.

Cllr Knight confirmed that bus shelter at Tholomas Drove was now in place, completed today.

Cllr Weldon questioned who emptied the bins at the Bus Shelters in Thorney Toll. The Chairman advised that it is Fenland District Council.

12.3. Planters

Cllr Britain expressed concern that the planters on the Gull have not been planted up, the clerk mentioned that she had contacted the volunteer but to date has received no response. The clerk will follow this up again.

12.4. Defibrillators

(a) For councillors to agree to replace five defibrillator cabinets and consider quotes.

Following discussion, it was unanimously agreed to replace the five cabinets due to health and safety concerns for the user. Councillors agreed with the quote received from Andrew Deptford at £495 +VAT each and Wisbech Electrical will be used to install all the cabinets. Proposed by Cllr Britain and Seconded by Cllr Knight.

13. LAND AT SILT PIT LANE JUNCTION

For Councillors to receive progress report on Community Project with Galliford Try.

The Clerk reported that she had met on site with Galliford Try and they have taken photographs and asked for land owners written permission (CCC Highways Land). Aside from any unforeseen issues they agreed to clear the land back to a blank canvas, and will advise the clerk of a timescale for the works.

14. NEW VILLAGE SIGN – THOLOMAS DROVE

For Councillors to consider the proposal for location and designs.

Cllr Knight advised that a village sign is very expensive with quotes in excess of £3000.

He suggested a sign that has just words possibly saying 'The Hamlet of Tholomas Drove' would be more appropriate and less expensive.

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Cllr Booth suggested that as part of our PFHI to lower the speed limit in Tholomas Drove that Council include in the application Highways 'Gateway' signs which state 'The Hamlet of Tholomas Drove' along with the speed limit.

Councillors agreed to this suggestion. Therefore, removing this an agenda item moving forward but including it in with the PFHI.

Cllr Britain suggested having the white picket gates as seen through Norfolk on the gateway to Tholomas Drove – Clerk to look at costs.

15. ALLOTMENT TENANCY AGREEMENTS

(a) For Councillors to receive report from Clerk and to consider and agree New Tenancy Agreements & Rent Review – **This item was deferred until January's meeting.**

(b) For Councillors to receive report regarding site visit at Murrow Pond.

Cllr Scrimshaw reported that the meeting went well, all the tenants came to speak with the representatives of the Parish Council. The area was maintained well and was neat and tidy. There were a few trees that could do with some maintenance but the tenants advised that BT normally trim them as they are entangled within the phone lines. The Clerk agreed to contact BT on their behalf.

Cllr Scrimshaw felt that the tenants get on well together and the area is a credit to Murrow.

Cllr Humphrey agreed with the comments made by Cllr Scrimshaw and feels that it is time to leave this alone and let the tenants enjoy their rented garden land in peace.

The Clerk asked for Councillors to make a final decision on the future use of this land and Councillors agreed that the Murrow Pond be left as it is and leave the tenants to quiet enjoyment.

Cllr Booth stated that it was a sensible suggestion and supported that the tenants were left alone.

Cllr Knight wanted it noted that it is a Parish asset and, on that basis, in his opinion, it should come back to be for the benefit of all the Parish, he would however agree with the majority decision.

Cllr Fryett echoed the comments of Cllr Knight.

Cllr Wheeler was not included in the debate or vote during this decision.

16. POLICE MATTERS

For Councillors to note report following Police Forum on 23rd November 2021.

The Chairman expressed disappointment that the Police were not a visual presence on the High Road during the WSM Fireworks event. He recognised that there were parking issues reported and found it sad that such a good event that raises well needed funds for the school received any negative comments, and is sure the issues will be addressed by the school next year.

Cllr Humphrey agreed with the Chairman and feels that this is not an issue for the Parish Council to be involved in and therefore doesn't wish for this to become an agenda item for further discussion. This was agreed.

The Clerk attended the Police forum and other than a recent RTC at Selwyn Corner – Guyhirn, there were no further issues of note reported.

17. QUEENS PLATINUM JUBILEE – COMMEMORATIVE GIFTS FOR PRIMARY AGED CHILDREN

For Councillors to discuss the proposal to purchase commemorative mugs for all pre-school, infant and primary school children in the Parish, and to consider quotes.

The Chairman reported the proposal to Councillors, that this would be a good way for the Parish Council to leave a lasting memory for the primary aged school children of the platinum jubilee.

Councillors were unanimously in support of the idea. The Clerk had provided some examples of costs which ranged from £5.30 (exc VAT) per mug down to £2.68 (exc VAT).

Cllr Fryett asked for the Clerk to try and source some samples as the designs varied greatly.

Cllr Booth suggested that the Council support in principle to purchase mugs up to the total value of £2500 (exc VAT), however he also suggested it could be a possible project that could be supported by Parson Drove Parish Council too.

This item will be deferred until January meeting for clarification on design and numbers and give the clerk time to try and source samples of the mugs.

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18. GUYHIRN ISSUES

(a) To consider Solar Street Lights on Parish Council Land leading to new Community Room at Parish Councils expense.

The Chairman drew attention to the budget cost received from Guyhirn PFA on behalf of Wisbech Electrical of £970 (exc VAT).

Cllr Britain requested support for these lights as they are very much needed in this dark area, especially now the community room was in place.

The Clerk advised they would need an official quote addressed to the Parish Council.

Cllr Booth suggested that if the Council agree in principle, that the work go ahead providing the official quote come in under £1000 (exc VAT)

This was agreed unanimously by the Council. Proposed by Cllr Fryett and Seconded by Cllr Mann.

(b) To give permission to the Playing Field Association to erect a Community Room Noticeboard on Parish Council Land at Guyhirn PFA expense.

The Chairman and the Parish Council saw no issues with this suggestion from Guyhirn PFA and was unanimously agreed.

(c) To agree and arrange the moving of Guyhirn Noticeboard from a private property to the Village Pond Area.

Following suggestions of other possible options, it was agreed for the noticeboard to be moved to Guyhirn Pond.

Cllr Fryett suggested contacting our Notice Board/War Memorial Contractor – Kevin Clarke to ask for his advice and help with the relocation.

Cllr Weldon suggested using the Noticeboard 'legs' at Thorney Toll Village Hall as they are surplus to requirements, should any be needed when the relocation takes place.

The Clerk to ask Kevin Clarke to get in touch with Cllr Fryett for follow up.

(d) Any updates regarding the Church of St. Mary Magdelene, Guyhirn

The Clerk reported that the petition had been sent to both Ely Diocese and The Church Commissioners for England.

Cllr Allen reported that there was another petition circulating to gather support to save the church.

19. QUEENS GREEN CANOPY

(a) Update from Cllr Knight regarding planting a tree in each village, with a tree guard and plaque.

Cllr Knight thanked everyone involved for their participation, and felt it was successfully delivered.

Murrow Cllrs along with pupils and representatives from Murrow Primary planted theirs outside the school next to the village sign on 7th December 2021.

Guyhirn Cllrs along with pupils and representatives from Guyhirn Primary planted theirs on the Guyhirn Playing Field on 8th December 2021.

WSM Cllrs along with pupils and representatives from WSM Primary planted theirs outside the school near to the noticeboard on 13th December 2021.

Thorney Toll and Tholomas Drove representatives had also successfully planted their trees too.

Cllr Knight outlined that a press release with photographs had been sent to Village Voices and the local papers and the tree locations have been logged onto the official Queens Green Canopy website.

Cllr Knight also thanked the Chairman for the lovely Tree biscuits supplied to WSM children at their ceremony, which had been made by the Chairman's wife.

(b) Update on proposal from Cllr Humphrey regarding utilising his own land to plant 200+ trees in WSM

Cllr Humphrey reported that the parcel of land has been allocated to the Queens Green Canopy ready for planting trees in March next year.

The Clerk reported that she had not yet looked into the legalities regarding the Parish Council renting the land via a peppercorn lease – this is deferred to a later meeting.

20. COMMUNITY SPEED WATCH (CSW) – SIGNAGE

(a) For Councillors to approve CSW enquiring whether Cambridgeshire Constabulary have speed information signage available for installing within the Parish?

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(b) For Councillors to approve CSW approaching the Road Safety Partnership and Highways to obtain further information.

To discuss both items (a) and (b) the Chairman allowed the Co-Ordinator of CSW to speak on this item. It was outlined that these were signs currently used in Lincolnshire that supported speed reduction and CSW would like to seek information as to how to obtain them within the Parishes of both Wisbech St. Mary and Parson Drove; where Speedwatch currently operates.

The Chairman stated that he feels anything to stop speeding in the Parish has got to be a good thing! It was unanimously agreed that the Co-Ordinator makes any enquiries needed and to report back to the Parish Council with costs and legalities when known.

21. LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND – ELECTORAL REVIEW

For Councillors to discuss and compile an official response for the consultation.

Cllr Booth lead the discussion on this item. The suggested recommendation that FDC needs 42 Councillors instead of the current number of 39 has led to a suggested draft proposal that seeks to join WSM Parish with Elm Parish combining to make a three-candidate ward. Parson Drove to be added to Gorefield, Tydd & Newton and be a two-candidate ward. Leaving Leverington to lose its village identity and being added to Wisbech town. Following FDC Full Council on the 8th December 2021 this was approved by a recorded majority vote as the FDC supported vision for Fenland. Cllr Booth reported that he has made a counter proposal which is for a 41-member Council which would leave all the rural wards as they are now.

Following further discussion and with agreement of the Councillors, the Chairman asked the Clerk to work with Cllr Booth and make a strong argument against the FDC proposal, and to also support Cllr Booths 41-member proposal, as they are vehemently against any changes to the existing ward boundary.

The Clerk to respond to the consultation on behalf of the Parish Council.

The Chairman requested that the leader of FDC (Cllr Chris Boden) is invited to attend Januarys Parish Council meeting for him to explain as to how these suggested changes (that he supports) would benefit WSM Parish Council. – Clerk to try and arrange meeting.

22. WRYDECROFT GRANTS

(a) Following a successful grant award of £3087.40 Councillors to consider quotes for new bins

The Clerk circulated three quotes for Councillors to decide the supplier for the ten new bins, following discussion regarding the emptying routes agreement from FDC, it was agreed to use Fenland District Council to supply the bins at a total cost of £3087.40 (exc VAT). This was unanimously agreed. Proposed by Cllr Mann and Seconded by Cllr Weldon. – The Clerk to follow up with FDC.

(b) Following a successful grant award of £6810.00 Councillors to consider quotes for A1 information boards – Cllr Mark Knight proposal.

Cllr Knight outlined that these first five A1 boards would be focusing on:

- WSM Church
- Chapel of Ease, Guyhirn
- Map of WSM
- Interests in Murrow
- Guyhirn Pond

The Clerk advised that Councillors need to agree to the preferred quote to provide the boards, looking at the four quotes supplied to Wrydecroft, Cllrs agreed to use Shelly Signs at a total cost of £5675.00 (exc VAT). Cllr Knight to follow up with Shelly Signs.

23. FUTURE AGENDA ITEMS

To consider any items for a future meeting agenda – **None Received.**

24. DATE OF NEXT MEETING

Monday 10th January 2022 – 7pm – Murrow Village Hall

DATES OF MEETINGS FOR 2021/2022

Monday 14th February 2022 – 7pm – The Chequers Public House, Tholomas Drove

Monday 7th March 2022 – 7pm – New Community Room, Guyhirn

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Monday 11th April 2022 – 7pm – Murrow Village Hall

Monday 9th May 2022 – 7pm – Parish Assembly/Annual Meeting – WSM Community Centre

Meeting closed at 9.00 pm

.....Date:.....

Chairman

Cllr David Wheeler