

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 20th May 2019 following the Annual Assembly at Wisbech St Mary Community Centre.

Attended by: Attended by Councillors: B Britain (Chairman), D Wheeler (Vice-Chairman), C Allen, P Davies, J Fish, J Humphrey, M Knight MBE DL, S Mann, D Scrimshaw.
Fenland District Council (FDC) Councillors G Booth and S Bligh.
Members of the public: 5

OPEN FORUM **Nil**

1. APOLOGIES FOR ABSENCE **Nil**

2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Chairman: Cllr Britain proposed Cllr Wheeler seconded by Cllr Allen. Agreed unanimously.

Cllr Wheeler was duly elected Chairman for 2019/20.

Vice-Chairman: Cllr Wheeler proposed Cllr Humphrey, seconded by Cllr Mann. Agreed unanimously.

Cllr Humphrey was duly elected Vice-Chairman for 2019/20.

Cllr Allen proposed a vote of thanks to Cllr Britain for his service to the Parish, agreed unanimously.

3. DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Wheeler read and signed the declaration of office for Chairman.

Cllr Humphrey read and signed the declaration of office for Vice-Chairman.

The Clerk handed Register of Member Interests forms and guidance to all Councillors. He stressed that Councillors should retain a copy, a copy was required for the Clerk and the original must be with the Monitoring Officer at FDC by 30 May 2019.

4. CO-OPTION

The Clerk circulated a list of eight applicants for the two vacancies. It was agreed to invite them to the Wisbech St Mary Sports & Community Centre Tuesday 28 May for assessment.

5. TO SIGN AND APPROVE MINUTES OF MEETING dated 8th April 2019

The minutes were taken as read, agreed as a true record and signed by the Chairman.

6. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

(a) School Keep Clear markings – no further information

(b) Proposed Changing Rooms, Guyhirn Playing Field.

The Clerk confirmed that Planning Permission had been granted. The Chairman reported the outcome of a meeting with CAPALC to identify a way forward. He suggested a Working Party be set up which non-councillors could be part of to consider i) requirements and ii) budget costings. A lease to the Playing Field Management Committee such that the Committee take on the responsibility for management and maintenance would require a formal legal agreement. It was agreed to add the item to the Agenda for the July meeting.

7. MEMBERS DECLARATION OF INTEREST for items on this agenda **Nil**

8. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by the Fenland District Council (FDC).

July Meeting

(e) Re-Consultation F/YR17/1217/F Erection of 76 dwellings: comprising 29 x 2-storey 4-bed, 6 x 3-storey 4-bed, 29 x 2-storey 3-bed and 2 x blocks of flats (4 x 1-bed and 8 x 2-bed) with associated garages, parking, play area and landscaping involving the formation of a new access road. Land North Of Orchard House High Road Wisbech St Mary. Applicant Mr S Mitchell Queensbridge Homes Ltd. Agent Peter Humphrey Associates Ltd. **Granted.**

January Meeting

(g) F/YR19/0002/O Erection of a dwelling (outline application with all matters reserved). Land North West Of Long Acre Gull Road Guyhirn. Applicant Mr & Mrs Jarlett. Agent Maxey Grounds & Co. **Granted**

February Meeting

(a) F/YR19/0038/O Erection of up to 3no dwellings (outline application with matters committed in respect of access). Land South Of Trafford House Station Road Wisbech St Mary.

Applicant Mr & Mrs Desborough. Agent Swann Edwards Architecture Limited. **Granted**

(d) F/YR19/0062/F Erection of a detached workshop to existing dwelling. 1 Snowdrop Cottages Mill Road Murrow. Applicant Mr M Mobius. Agent Nil. **Refused**

March Meeting

(d) F/YR19/0156/F Erection of a 2-storey 5-bed dwelling and detached garage with study over. Redfern House Cants Drove Murrow.

Applicant Mr T Lawrence. Agent Swann Edwards Architecture Ltd. **Refused**

April Meeting

(a) F/YR19/0184/F Erection of a club room and changing rooms involving demolition of existing building. Guyhirn Playing Field High Road Guyhirn.

Applicant Wisbech St Mary Parish Council. Agent Swann Edwards Architecture Ltd. **Granted**

(b) F/YR19/0209/F Erection of 2 x 2-storey 2-bed dwellings. Plot 3 Land North Of 15 To 17 Selwyn Cottages High Road Guyhirn. Revised Proposals.

Applicant Hereward Services Ltd. Agent Holt Architectural Ltd. **Pending Decision**

(c) F/YR19/0207/VOC Variation of Condition 1 in relation to plots 33-41 inclusive to enable amendment to approved plans of planning permission F/YR18/0452/NONMAT (Non-material amendment: requirement of a condition listing approved plans relating to planning F/YR05/1405/RM (Erection of 43 houses comprising; 15 x 2-bed, 11 x 3-bed and 17 x 4-bed with garages, sewage treatment plant and landscaping) to allow revisions to layout and house types. Land At Sayers Field Church Road Wisbech St Mary.

Applicant CMD Building Ltd. Agent Mr C Nash. **Recommend Approval**

(d) F/YR19/0206/VOC Variation of condition 11 (condition listing approved plans) for Plot 2 only, relating to Planning permission F/YR17/0766/VOC (Variation of condition 12 (condition listing approved plans) for Plots 2 and 3 only, relating to planning permission F/YR14/0476/F (Variation of conditions 11 and 13 involving removal of hedge adjacent to plot 1 of planning permission F/YR12/0572/F (Erection of 3no 2-storey 4-bed dwellings with garages and formation of new vehicular access); Plots 2 and 3 - insertion of log burner flues, alteration to shared drive and reduction to plot sizes, Plot 2 only - increase size and height, and amendment to door and window styles and configuration, Plot 3 only - alteration to ground floor side windows). Land South Of Ravens Farm Plash Drove Tholomas Drove.

Applicant Mr A Carse. Agent Swann Edwards Architecture Ltd. **Granted**

(f) F/YR19/0239/O Erection of a workplace home (outline application with matters committed in respect of access). Land West Of P Tibbs Glass And Glazing Ltd Long Drove Murrow.

Applicant Mr P Tibbs. Agent Planning Direct. **Pending Consideration**

(g) F/YR19/0240/F Erection of a 2-storey 4-bed dwelling and a detached 2-storey 4-bay garage/storage involving the demolition of existing dwelling and outbuildings. The Broad Willock Lane Wisbech St Mary Wisbech.

Applicant Mr & Mrs Goat. Agent Swann Edwards Architecture Ltd. **Pending Decision**

2. Planning applications for discussion:

(a) F/YR19/0293/F Erection of a 2-storey 4-bed dwelling with detached garage. Land West Of 27 Mill Road Murrow.

Applicant Mr A Smith. Agent Swann Edwards Architecture Ltd. **Recommend Approval**

(b) F/YR19/0304/F Erection of a building (Unit 3) and change of use of site from B1 to B2 use with ancillary sales and trade counter (retrospective). Sandbank Barns Industrial Units Sandbank Wisbech St Mary. Applicant Mr S Frankham. Agent Swann Edwards Architecture Ltd. **Recommend Approval**

(c) F/YR19/0319/F Erection of a single-storey side extension to existing dwelling. 20 Churchfield Way Wisbech St Mary. Applicant Mr K Jolly. Agent ALS Design Services.

Recommend Approval

(d) F/YR19/0341/RM Reserved Matters application relating to detailed matters of appearance, landscaping, layout and scale pursuant to outline permission (F/YR17/1077/O) for the erection of a dwelling (outline application with matters committed in respect of access). Land East Of Roans Devon Gull Drove Guyhirn.

Applicant Mr & Mrs R Watson. Agent Ken Elener Architectural Design. **Recommend Approval**
(e) F/YR19/0349/F Erection of a single-storey 2-bed dwelling. Land South Of Gull View Gull Road Guyhirn. Applicant 3A Investments Ltd. Agent Morton & Hall Ltd. **Recommend Refusal – over development**

9. CORRESPONDENCE RECEIVED

- (a) Murrow Book Café – thank you **Noted**
- (b) Salvation Army – clothing recycling bank
Bids had been received from Salvation Army and SCOPE to have textile recycling banks in the Parish. Councillors advised that they already provided them.
- (c) Cambridgeshire & Peterborough Public Health Team – falls prevention
Posters would be displayed in Notice Boards.
- (d) FDC enforcement officer had inspected the property reported at Thorney Toll, he had found that the construction was in accordance with planning regulations. **Noted**

10. HIGHWAYS MATTERS

- (a) Street Lighting – update
The Clerk reported UK Power Networks (UKPN) had cut back vegetation from street lights/poles. The two missing street lights on BT/Electric poles had been added to the list to be replaced by Electrical Testing Ltd. The unmetered supply certificate was awaited from UKPN, EON were aware and would then provide an estimate for energy. **Noted**
- (b) Highways – grass verge cutting: Guyhirn, Murrow, Wisbech St Mary (including Bunkers Hill)
The Clerk reported details had been received from CCC. It was agreed to add the item to the agenda for the October meeting to discuss the procedure for quotations, standard and frequency required.
- (c) The Clerk read a response from Cllr King to reports of highways in need of attention. Some resurfacing was being costed and considered but could not be guaranteed to go ahead. **Noted**

11. FINANCE MATTERS

- (a) To receive the budgetary control report for 2019/20 to date. The Clerk drew attention to income from VAT reclaimed and Cllr Kings sponsorship. The Bank Reconciliation balanced. **Noted**
The Clerk explained that due to personal circumstances the internal auditor appointed had resigned. The Audit was underway but had been delayed. Items b, c and d would be on the Agenda for the next meeting.
- (b) Internal Audit Report to 31 March 2019 and reappointment of internal auditors.
- (c) Review of the effectiveness of systems of internal control and Resolution to approve the Annual Governance Statement 2018/19.
- (d) Resolution to approve the Accounting Statements for 2018/19.

To approve payment of outstanding accounts:

(e) Clerk April salary	£706.40 LG Act 1972 S112	Agreed
(f) Tax and NI	£231.93 LG Act 1972 S112	Agreed
(g) Clerk postage and office consumables	£96.39 LG Act 1972 S112	Agreed
(h) Wisbech Electrical Ltd – street light repair	£366.18 Parish Council Act 1957 S3	Agreed
(i) CAPALC membership fees	£636.77 LG Act 1972 S143	Agreed
(j) Zurich Insurance 2019/20	£1067.69 LG Act 1972 S111	Agreed
(k) K Clarke – War Memorial	£160.00 War Memorials (LA Powers) Act 1923	Agreed
(l) Bowles Tree & Garden Services	£1405.00 LGMisc Prov Act 1976, S196	Agreed

Grant application

Nil

12. PARISH PROPERTY

- (a) Maintenance
Cllr Knight noted that older bus shelters were in need of painting
Cllr Davies asked if the grass could be cut closer to the edge of the ditch near the bottle banks.
Cllr Knight reported a volunteer was repainting the Wisbech St Mary Village Sign
- (b) Defibrillators
Cllr Britain reminded councillors that he had a spare battery pack.
- (c) Planters
Cllr Wheeler noted that they were looking good.
Sponsorship invoices would be out shortly.

13. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

FDC Cllr Bligh reported:

- (a) Wisbech St Mary Streetpride was progressing well.
- (b) FDC Full Council meets Thursday, they would be discussion Committees and the way forward.

FDC Councillor Booth reported:

- (c) Motions put to FDC for consideration include; street lights should come under FDC, FDC play equipment is in need of refreshing, charging for brown bins to be reconsidered, single use plastics policy required.
- (d) Cllr Booth asked if the Council would consider adding a litter bin at Murrow, Mill Road junction on grass verge, near Mill Close.

14. POLICE MATTERS Report circulated 7 May 2019

15. ANY OTHER BUSINESS (for information only)

- (a) The litter bin at High Road, Wisbech St Mary was often overflowing – could a larger bin be considered?
- (b) The Chairman congratulated Cllrs Bligh and Booth on their re-election to FDC. He thanked Councillors for electing him Chairman and Cllr Britain for his support.
- (c) Cllr Britain raised an issue of cars parked on grass verge at Guyhirn.

16. DATE OF NEXT MEETING

Monday 10th June 2019 Oliver Twist Country Inn Guyhirn

DATES OF MEETINGS FOR 2019/20

Monday 8th July 2019 Murrow Village Hall

Monday 5th August 2019 Thorney Toll Village Hall

Monday 9th September 2019 Wisbech St Mary Community Centre

Monday 14th October 2019 Oliver Twist Country Inn Guyhirn

Monday 11th November 2019 Murrow Village hall

Monday 9th December 2019 Thorney Toll Village Hall

Meeting closed at 8.50 pm

Signed: Cllr. D Wheeler, Chairman