

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 14th May 2018 following the Annual Assembly at Wisbech St Mary Community Centre.

Attended by: Councillors B Britain (Chairman), D Wheeler (Vice-Chairman), C Allen, P Davies, J Fish, J Humphrey, Cllr M Knight MBE, S Mann, J Newland, Cllr A Patrick, D Scrimshaw.

Members of the public 1

Fenland District Councillor(FDC) and Parson Drove Parish Councillor G Booth.

FDC and Cambridgeshire County Councillor(CCC) S King.

OPEN FORUM Nil

1. APOLOGIES FOR ABSENCE Nil

2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Chairman: Cllr Britain was proposed by Cllr Allen seconded by Cllr Davies. Cllr Wheeler was proposed by Cllr Humphrey seconded by Cllr Knight. Cllr Britain 7 votes in favour, Cllr Wheeler 2 voted in favour. Cllr Britain was duly elected Chairman for 2018/19.

Vice-Chairman: Cllr Knight proposed Cllr Wheeler, seconded Cllr Mann. Cllr Wheeler accepted the nomination and was unanimously elected.

3. DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Britain read and signed the declaration of office for Chairman.

Cllr Wheeler read and signed the declaration of office for Vice-Chairman.

4. TO SIGN AND APPROVE MINUTES OF MEETING dated 16th April 2018

The minutes were taken as read, agreed as a true record and signed by the Chairman.

5. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

(a) Cllr Scrimshaw reported that some patching work had taken place at Cants Drove but the condition was still poor. Cllr King advised that he had requested further improvements. Cllr Patrick added that it was used as a main link to and from A47 so it was important that the Drove was in good condition. Cllr King said he was exploring the planning issues; number of vehicle movements generated, passing places and the expansion of the business. Cllr Davies suggested the planning enforcement officer should check that the business operation was as approved and complied with any planning conditions.

(a) Fence at Seadyke – The Clerk read a response from FDC Planning Enforcement that they had received a pre-application enquiry and would advise further in due course.

6. MEMBERS DECLARATION OF INTEREST for items on this agenda Nil

7. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by the Fenland District Council (FDC).

November Meeting

(g) F/YR17/1015/F Erection of 2no 3-bed dwellings involving demolition of existing outbuildings at Land South of 14 Selwyn Cottages Guyhirn. **Refused**

December Meeting

(c) F/YR17/1077/O Erection of a dwelling (outline application with matters committed in respect of access) at Land East of Roans Devon Gull Drove Guyhirn. **Pending Consideration**

(g) F/YR17/1115/F Erection of 4 x 2-storey 4-bed dwellings with detached double garages at Land North Of Thornbury House High Road Guyhirn. **Pending Decision**

January Meeting

(k) F/YR17/1215/F Erection of a warehousing/vehicle maintenance and historic vehicle showroom building, 2 x covered loading extensions to existing warehouse and a 14.635m high (max height) high bay warehouse building involving demolition of existing buildings and dwelling, and extension of car parking area involving change of use of adjoining agricultural land. Bretts Transport Ltd Thorney Road Guyhirn. **Approved**

(l) F/YR17/1217/F Erection of 80 dwellings comprising of: 29 x 3-storey 4-bed, 27 x 2-storey 4-bed, 12 x 2-storey 3-bed dwellings and 2 x blocks of flats (4 x 1-bed and 8 x 2-bed) with associated garages, parking and landscaping involving the formation of a new access road. Land North of Orchard House, High Road Wisbech St Mary. **Pending Consideration**

February Meeting

(c) F/YR18/0046/F Change of use of stables to commercial kennels involving a rear extension, raising the roof to form first floor and insertion of 2 x dormer windows. Land West of The Cottage Cants Drove, Murrow. **Granted**

(d) F/YR18/0083/F The siting of a mobile home and 2 x touring caravans, formation of hardstanding and the erection of a 1.8m high (max height) boundary fence (retrospective). Land North East of Orchard Cottage New Drove, Wisbech St Mary. **Withdrawn**

March Meeting

(a) F/YR18/0172/O Erection of up to 4 x dwellings involving the demolition of existing building (outline application with matters committed in respect of access). Pitt Farm Spencer Drove, Guyhirn. **Pending Consideration**

(b) F/YR18/0180/O Erection of a dwelling (outline with matters committed in respect of access). Land North of Leighwood Mouth Lane, Guyhirn. **Withdrawn**

(c) F/YR18/0190/VOC Variation of Condition 10 to enable amendment to approved plans of planning application F/YR16/0719/F (Erection of a 2-storey 5-bed dwelling with detached double garage) to add additional access to site, alter layout and design of dwelling and garage. Plot 2 Land South East of Gore Villas Mill Road Murrow. **Granted**

(d) F/YR18/0199/F The siting of 2 x mobile homes for residential use (retrospective) in association with a small-holding. Land South and West of Four Winds Sandbank, Wisbech St Mary. **Pending Consideration**

(e) F/YR18/0208/F Erection of a part open-sided extension to existing agricultural building. Redgate Farm Fen Road, Guyhirn. **Pending Consideration**

(f) F/YR18/0216/F Erection of a 2-storey 4-bed dwelling and detached garage and car port, involving demolition of existing dwelling. Bishops Land Farm Black Drove, Murrow. **Granted**

April Meeting

(a) F/YR18/0249/CERTLU Certificate of Lawful Use (Existing): Application to seek confirmation of lawful B2 use. St Marys Auto High Road Wisbech St Mary. **Pending Decision**

(e) F/YR18/0312/F Erection of a 2-storey rear extension to existing dwelling. Treboeth High Road Wisbech St Mary. **Pending Consideration**

(b) F/YR18/0280/F Erection of a single-storey front and side extension to existing dwelling. Kilhams Acre Willock Lane Wisbech St Mary. **Granted**

(c) F/YR18/0292/F Erection of a 2-storey 4-bed detached dwelling and detached double garage. Land West of Bramble Corner Plash Drove Tholomas Drove. **Pending Consideration**

(d) F/YR18/0309/F Erection of a single-storey rear extension to existing dwelling. Olive Cottage 7 Sandbank Wisbech St Mary. **Pending Consideration**

2. Planning applications for discussion:

(a) F/YR18/0334/O Erection of up to 4 x dwellings and the formation of a new access involving demolition of existing outbuilding (outline application with matters committed in respect of access). Land West of Fern House Gull Road, Guyhirn.

Applicant Mr D Burgess. Agent Swann Edwards Architecture Ltd. Following discussion it was proposed by Cllr Davies seconded by Cllr Fish that it be refused as it was backland development. **Agreed unanimously**

(b) F/YR18/0386/O Erection of up to 3 x dwellings (outline with matters committed in respect of access). Land West of Sunset Rooms Station Road, Wisbech St Mary.

Applicant Mrs Symonds, Mrs Goodger and Ms Plumb. Agent Swann Edwards Architecture Ltd. Following discussion it was proposed by Cllr Wheeler seconded by Cllr Knight that it be refused as over development and insufficient access. **Agreed unanimously**

(c) F/YR18/0396/PLANOB Modification of Planning Obligation attached to planning permission F/YR13/0268/F (entered into on 28/11/2013) relating to affordable housing. Land North West of Green Acres Gull Road Guyhirn. Variation of Condition 10 to enable amendment to approved plans of planning application F/YR16/0719/F

Applicant Mr M Wright. Maxey Grounds & Co. **Noted**

(d) F/YR18/0404/F Erection of a porch to front of existing dwelling. Toot Villa 10 Back Road Murrow. Applicant Mr P Bennett. Agent Sketcher Partnership Ltd. **Recommend Approval**

(e) F/YR18/0413/O Erection of a dwelling involving the formation of a new access (outline application with all matters reserved). Land North East of 144 Back Road Murrow.

Applicant Mrs E Sattin. Agent Ken Elener Architectural Design. **Recommend Approval**

Cllr Davies suggested that the Council appeal against the small village status of Guyhirn as it stifling development and would lead to stagnation. It was agreed to ask for a review of status as soon as possible.

8. CORRESPONDENCE RECEIVED

(a) Murrow Book Café – The Clerk read a letter of thanks

9. HIGHWAYS MATTERS

(a) Street Lighting – FDC letter 24 April 2018

The Clerk referred to a letter received from FDC to the effect that the street lighting tender process was running four weeks behind schedule such that proposals were now expected week commencing 28 May 2018.

(b) Local Highway Improvement Initiative 2018/19 Bellamys Bridge

The Clerk read an email from CCC regarding proposals some of which may require additional funding from the Parish Council. An amended design was expected within the next two weeks. Cllr King added that the Fenland Transport Plan was an opportunity to bid for a more substantial improvement.

10. FINANCE MATTERS

(a) To receive the budgetary control report for 2018/19 to date.

The Clerk circulated copies to all, he drew attention to income received to date, to expenditure and to current funds of £98,357. **Noted**

(b) Internal Audit Report to 31 March 2018 and reappointment of internal auditors.

The Clerk circulated copies to all. He drew attention to various extracts and to the internal audit conclusion that 'the Council has again maintained adequate and effective internal control arrangements' and that 'no issues have been identified warranting formal comment or recommendation'. **Noted and Agreed unanimously**

(c) Review of the effectiveness of systems of internal control and Resolution to approve the Annual Governance Statement 2017/18.

The Clerk circulated copies to all. Council reviewed each of the Statements. Following review it was proposed by Cllr Davies seconded by Cllr Humphrey that the Annual Governance Statement be approved. The resolution to accept the Annual Governance Statement was **Approved unanimously**. The Clerk and Chairman signed the Statement.

(d) Resolution to approve the Accounting Statements for 2017/18.

The Clerk circulated copies to all. It was proposed by Cllr Wheeler seconded by Cllr Mann that the Accounting Statements be approved. The resolution to accept the Accounting Statements was **Approved unanimously**. The Chairman signed the Statement.

(e) Pay scales 2018/19 and 2019/20

The Clerk advised that the National Joint Council for Local Government Services had agreed pay increases of 2% from April 2018 and 3% from April 2019. **Noted**

Cllr Davies suggested it would be an appropriate time to review pay scales. Chairman and Vice-Chairman to discuss with The Clerk.

To approve payment of outstanding accounts:

(f) Clerk April salary	£650.53 LG Act 1972 S112	Agreed
(g) Tax and NI	£200.35 LG Act 1972 S112	Agreed
(h) Clerk postage and office consumables	£99.26 LG Act 1972 S112	Agreed
(i) FDC – FPC1 Fen Road	£180.00 Parish Council Act 1957 S3	Agreed
(j) Artistic Metallica – memorial railings	£2,772.00 War Memorials (LA Powers) Act 1923	Agreed
(k) CAPALC membership fees	£582.62 LG Act 1972 S143	Agreed
(l) Auditing Solutions Ltd – internal audit	£294.00 Accounts and Audit Regulations 1996	Agreed
(m) Bowles Tree & Garden Services – maintenance	£500.00 LGMisc Prov Act 1976, S196	Agreed
(n) Bowles Tree & Garden Services – assorted maint'	£260.00 LGMisc Prov Act 1976, S196	Agreed
(o) Bowles Tree & Garden Services – planters	£370.00 LGMisc Prov Act 1976, S196	Agreed
(p) Zurich Insurance 2018/19	£1019.10 LG Act 1972 S111	Agreed

Grant application Nil

The Clerk reported that the Bank Statement for Thorney Toll Village Hall had been received after the agendas had been posted. Current funds were £1,625. Cllr Fish explained that alternative arrangements had been put in place and the revised bid was for grounds maintenance; trees and grass cutting. It was agreed to add the revised bid to the next agenda.

11. PARISH PROPERTY

(a) Maintenance – annual inspection would be carried out by the Chairman, Vice-Chairman and Clerk this month.

(b) Defibrillators - it was agreed to review the inspection and maintenance regime.

(c) Planters – it was agreed to review arrangements for strimming and weed removal.

12. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Booth reported FDC Cabinet would meet Thursday, items included;

(a) Increased powers for the Combines Authority.

(b) Review five year land supply

(c) Garden Waste collection now had 18,600 subscribers (an increase from 18,000)

Cllr King reported:

(d) There were no plans to charge for waste deposited at CCC Recycling Centres

(e) R Gilbert had offered to fund 10% of the cost of an interactive speed sign at Guyhirn

(f) A review of highway performance indicators may include how often a pothole is attended to and response times

(g) He had arranged for potholes in Rummors Lane and other roads to be filled

Cllr Fish reported that the FDC street light at Lindens Close had not yet been replaced.

13. POLICE MATTERS - report circulated 11 May 2018.

14. ANY OTHER BUSINESS (for information only)

(a) Cllr Wheeler asked for The Middle Pit and Tholomas Drove Wash Pit Fund Charity to be added to the next agenda to discuss potential investment.

(b) Cllr Knight raised the No Right Turn at Guyhirn onto A47 – no action had been taken and it was still an issue.

(c) Cllr Knight suggested that the Council consider marking the centenary of the end of World War I.

(d) Cllr Allen reported Mr Paul Newton would attend the next meeting to report on Guyhirn Football Club plans.

(e) Cllr Britain reported that the village sign and steps at Guyhirn to A47 were overgrown.

(f) Cllr Britain understood that a travellers convention in Guyhirn was planned for June. It was agreed to advise David Bailey (FDC).

15. DATE OF NEXT MEETING

Monday 11th June 2018 Oliver Twist Country Inn Guyhirn

DATES OF MEETINGS FOR 2018/19

Monday 16th July 2018 Murrow Village Hall

Monday 20th August 2018 Thorney Toll Village Hall

Monday 10th September 2018 Wisbech St Mary Community Centre

Monday 8th October 2018 Oliver Twist Country Inn Guyhirn

Monday 12th November 2018 Murrow Village Hall

Monday 10th December 2018 Thorney Toll Village Hall

Monday 14th January 2019 Wisbech St Mary Community Centre

Monday 11th February 2019 Oliver Twist Country Inn Guyhirn

Monday 11th March 2019 Murrow Village Hall

Monday 8th April 2019 Thorney Toll Village Hall

Monday 20th May 2019 Wisbech St Mary Community Centre

Meeting closed at 9.30 pm

Signed: Cllr. B Britain, Chairman