

# Wisbech St Mary Parish Council

**Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 12<sup>th</sup> March 2018 at 7pm at Murrow Village Hall.**

Attended by: Councillors B Britain (Chairman), D Wheeler (Vice-Chairman), C Allen, P Davies, J Humphrey, M Knight, S Mann, A Patrick, D Scrimshaw.

Members of the public 0

Fenland District Councillor(FDC) and Parson Drove Parish Councillor G Booth.

FDC and Cambridgeshire County Councillor(CCC) Councillor S King from 8.13pm.

## **OPEN FORUM**

Nil

### **1. APOLOGIES FOR ABSENCE**

Cllr J Newland, Cllr J Fish.

### **2. TO SIGN AND APPROVE MINUTES OF MEETING** dated 12<sup>th</sup> February 2018

The minutes were taken as read, agreed as a true record and signed by the Chairman.

### **3. MATTERS ARISING FROM PREVIOUS MINUTES** (information only)

(a) Planning application F/YR17/1217/F – The Clerk read a response from FDC that it had not been scheduled for committee and if officers were minded to recommend refusal it would fall within the scheme of delegation given the Parish recommendation.

(b) Bus Route 46

The Clerk read responses from both Stagecoach and CCC to the effect that CCC are investigating options which included how much it would cost to replace the service. Cllr Davies commented that if the service had to be lost an option may be to reroute the X1 service.

(c) The Clerk reported that CCC has replied that the report of a missing Bus Stop sign opposite The Bridge Inn had been actioned. Cllr Humphrey said the sign had not been replaced.

### **4. MEMBERS DECLARATION OF INTEREST** for items on this agenda

Cllr Mann declared a pecuniary interest item 8(d).

## **5. TO CONSIDER PLANNING MATTERS**

### **1. Planning applications determined by the Fenland District Council (FDC).**

#### **November Meeting**

(g) F/YR17/1015/F Erection of 2no 3-bed dwellings involving demolition of existing outbuildings at Land South of 14 Selwyn Cottages Guyhirn. **Pending Consideration**

#### **December Meeting**

(c) F/YR17/1077/O Erection of a dwelling (outline application with matters committed in respect of access) at Land East of Roans Devon Gull Drove Guyhirn. **Pending Consideration**

(g) F/YR17/1115/F Erection of 4 x 2-storey 4-bed dwellings with detached double garages at Land North Of Thornbury House High Road Guyhirn. **Pending Decision**

#### **January Meeting**

(d) F/YR17/1197/O Erection of up to 4no dwellings (outline application with all matters reserved). Land Rear of Sunset Station Road Wisbech St Mary. **Pending Consideration**

(h) F/YR17/1220/F Erection of a 2-storey detached double garage and 1.8 metre high boundary wall to existing dwelling involving demolition of existing garage. Romar Selwyn Corner Guyhirn. **Granted**

(i) F/YR17/1212/O Erection of up to 2no dwellings (outline with matters committed in respect of access). Land South East of Corner Barn Mouth Lane Guyhirn. **Refused**

(j) F/YR17/1224/F Erection of up to 4no 2-storey dwellings comprising of 1 x 5-bed and 3 x 4-bed with garages. Land South East of The Chase Gull Road Guyhirn. **Pending Consideration**

(k) F/YR17/1215/F Erection of a warehousing/vehicle maintenance and historic vehicle showroom building, 2 x covered loading extensions to existing warehouse and a 14.635m high (max height) high bay warehouse building involving demolition of existing buildings and

dwelling, and extension of car parking area involving change of use of adjoining agricultural land. Bretts Transport Ltd Thorney Road Guyhirn. **Pending Decision**

(l) F/YR17/1217/F Erection of 80 dwellings comprising of: 29 x 3-storey 4-bed, 27 x 2-storey 4-bed, 12 x 2-storey 3-bed dwellings and 2 x blocks of flats (4 x 1-bed and 8 x 2-bed) with associated garages, parking and landscaping involving the formation of a new access road. Land North of Orchard House, High Road Wisbech St Mary. **Pending Consideration**

#### **February Meeting**

(a) F/YR17/1237/F Erection of a 2-storey 3-bed dwelling with garage. Land West of The Lodge Mouth Lane Guyhirn. Applicant Mr J,R & M Embling. **Refused**

(b) F/YR18/0065/O Erection of a dwelling (outline application with all matters reserved). Land South West of Brunlea Gull Road, Guyhirn. **Pending Consideration**

(c) F/YR18/0046/F Change of use of stables to commercial kennels involving a rear extension, raising the roof to form first floor and insertion of 2 x dormer windows. Land West of The Cottage Cants Drove, Murrow. **Pending Consideration**

(d) F/YR18/0083/F The siting of a mobile home and 2 x touring caravans, formation of hardstanding and the erection of a 1.8m high (max height) boundary fence (retrospective). Land North East of Orchard Cottage New Drove, Wisbech St Mary. **Pending Consideration**

(e) F/YR18/0086/F Erection of a 2-storey 3-bed dwelling and formation of a shared vehicular access to existing dwelling. Land North of 7 Selwyn Cottages High Road, Guyhirn. **Pending Consideration**

#### **2. Planning applications for discussion:**

(a) F/YR18/0172/O Erection of up to 4 x dwellings involving the demolition of existing building (outline application with matters committed in respect of access). Pitt Farm Spencer Drove, Guyhirn.

Applicant Mr R Gilbert. Agent Swann Edwards Architecture Ltd. **Recommend Approval**

(b) F/YR18/0180/O Erection of a dwelling (outline with matters committed in respect of access). Land North of Leighwood Mouth Lane, Guyhirn.

Applicant Mr C Smith. Agent David Broker Design Services. **Recommend Approval**

(c) F/YR18/0190/VOC Variation of Condition 10 to enable amendment to approved plans of planning application F/YR16/0719/F (Erection of a 2-storey 5-bed dwelling with detached double garage) to add additional access to site, alter layout and design of dwelling and garage. Plot 2 Land South East of Gore Villas Mill Road Murrow.

Applicant Mrs McCarthy. Agent Swann Edwards Architecture Ltd. **Recommend Approval**

(d) F/YR18/0199/F The siting of 2 x mobile homes for residential use (retrospective) in association with a small-holding. Land South and West of Four Winds Sandbank, Wisbech St Mary. Applicant Mrs D Hamilton. Agent n/a. Following discussion it was proposed to refuse the application as it goes against LP3 and LP12. Agreed by 7 votes, 1 abstention. **Recommend Refusal**

(e) F/YR18/0208/F Erection of a part open-sided extension to existing agricultural building. Redgate Farm Fen Road, Guyhirn. Applicant Mr J Willis. Agent Morton & Hall Ltd.

**Recommend Approval**

(f) F/YR18/0216/F Erection of a 2-storey 4-bed dwelling and detached garage and car port, involving demolition of existing dwelling. Bishops Land Farm Black Drove, Murrow.

Applicant Mr M Denton. Agent David Broker Design Services. **Recommend Approval**

#### **6. CORRESPONDENCE RECEIVED**

(a) EACH – thank you **Noted**

#### **7. HIGHWAYS MATTERS**

(a) Street Lighting

The Clerk reported that he and Cllrs Britain and Wheeler would meet with Electrical Testing Ltd 19 March to agree the final proposals for the future management of the lighting stock. It was agreed that the following would be discussed: units needing replacing, units awaiting replacement, one additional unit, timescales, the way forward for the future – minor defects reporting, replacements and new units. It was agreed that units would be replaced with new as dictated by their condition, it would be useful to know what minor repairs are required and how urgent those repairs are. A summary report by good, fair, bad condition would enable budgeting over several years. It was proposed by Cllr Knight seconded by Cllr Patrick that the proposals be adopted. **Agreed unanimously**

## 8. FINANCE MATTERS

(a) To receive a Budgetary Control Report(BCR) for 2017/18 to date

The Clerk circulated the BCR and drew attention to the Income and Expenditure figures to date and to the Bank Reconciliation. Cllr Davies commented that in view of the high expenditure this year caution must be exercised next year. The Clerk confirmed that Capital commitments had been reviewed and agreed as shown. **Agreed**

(b) To receive the allotment account statement for 2017/18

The Clerk circulated the Statement and confirmed that all income had been received. **Noted**

It was proposed to review rents in August 2018. **Agreed**

(c) Internal Audit arrangements

The Clerk reported that Auditing Solutions Ltd would carry out the internal audit 24 April 2018. **Noted**

(d) SR Mann Invoice 036

Cllr Mann left the room for the duration of this item.

The Clerk reported an invoice handed to him by Cllr Mann at the last meeting. The three items had been discussed at previous meetings but there had been no resolution regarding costs and payment consequently he could not present them for payment. Following discussion it was agreed that the arrangement had been misunderstood. Cllr Knight proposed that as the work had been carried out as required and at reasonable cost on this occasion payment should be made, seconded by Cllr Allen.

**Agreed unanimously.** It was noted that in future it any costs must be clearly identified prior to work being carried out. **Agreed**

### ***To approve payment of outstanding accounts:***

(e) Clerk February salary	£636.92 LG Act 1972 S112 <b>Agreed</b>
(f) Tax and NI	£198.42 LG Act 1972 S112 <b>Agreed</b>
(g) Clerk postage and office consumables	£179.60 LG Act 1972 S112 <b>Agreed</b>
(h) Thorney Toll Village Hall Hire December	£40.00 LG Act 1972 S134 <b>Agreed</b>
(i) Oliver Twist Country Inn Hire February	£40.00 LG Act 1972 S134 <b>Agreed</b>
(j) CAPALC Chairmanship Training	£75.00 LG Act 1972 S112 <b>Agreed</b>
(k) Village Voices 2017/18	£200.00 LG Act 1972 S111 <b>Agreed</b>
(l) North Level District IDB Contribution to drainage scheme	£6000.00 Land Drainage Act 1991 S60 <b>Agreed</b>

**Grant application Nil**

## 9. PARISH PROPERTY

(a) Maintenance

i) Guyhirn War Memorial – railings quotations

The Clerk reported quotations: Stackwell Forge £2870 (no vat) and Artistic Metalica £2310 (plus vat) It was proposed by Cllr Davies seconded by Cllr Allen that the Artistic Metalica quotation be accepted.

**Agreed unanimously**

ii) The Clerk confirmed that suppliers had agreed to undertake the maintenance contract for a further year with no increase in rates.

(b) Bus Shelters

It was agreed that the new shelters would be added to the maintenance contract. The frequency and specification for cleaning would be discussed at the next meeting.

(c) Defibrillators **Nil**

(d) Planters

(i) Cllr Knight explained that the Wisbech St Mary Play Group proposed to revamp a landscaped area which would include planters. It was agreed that they could submit a grant bid which would be considered in the usual way.

(ii) Cllr Knight asked if the planter could be moved to under the Murrow sign. A quotation would be invited from Bowles Tree & Garden Services. It was proposed by Cllr Humphrey seconded by Cllr Knight that it be moved. **Agreed unanimously**

(iii) There was discussion regarding a fence that had been extended across a North Level District IDB drain. It was agreed to notify the planning enforcement officer, request North Level IDB to take action to have it removed, and notify CCC as it obstructs driver visibility as they approach a bend.

(iv) Cllr Britain reported that MAC's had requested a sponsorship sign including their logo. It was agreed; that a logo was unacceptable as signs should be consistent, that Cllr Scrimshaw would ask the new occupier of The Bell Inn if they wished to sponsor the planter, and that sponsors should be responsible for cleaning signs.

Cllr King joined the meeting

#### **10. PARISH COUNCIL WEB SITE**

Cllr Knight reported good progress and had emailed a link to the site to all councillors prior to the meeting. He considered Tamar IT Ltd had done a good job in progressing the site to first draft within two weeks.

It was agreed that agendas and minutes should be in pdf format, so they could not be copied and changed. More photographs are to be added. Cllr Knight will publicise the new site in Village Voices. The Clerk reported that the final payment was due.

Tamar IT Ltd – stage 2 and final costs for web site £420.00 Local Government Act 1972 s.142

Cllr Allen proposed that the payment be approved, seconded by Cllr Patrick. **Agreed unanimously**

#### **11. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr Booth reported:

- (a) Local Highway Improvement bids were to be considered 13 March. Both schemes had scored highly.
- (b) Cllr Seaton had been elected the Leader of FDC.
- (c) FDC had agreed a council tax increase of 2%

Cllr King reported:

- (d) CCC are to investigate the flooding outside the shop at Wisbech St Mary.
- (e) Some street light repairs will be done shortly, others require work by UK Power Networks.
- (f) There will be a new initiative to reduce road traffic collisions and injuries.
- (g) In response to a question by Cllr Davies Cllr King reported that several CCC officers had visited Cants Drove, he was awaiting a report of options for repairs.
- (h) In response to a question by Cllr Davies Cllr King agreed to visit The Gull, opposite Tall Trees Leisure Park as the first entrance from Murrow had half the carriageway obstructed by overgrown vegetation.

#### **12. POLICE MATTERS** report circulated prior to meeting **Noted**

#### **13. ANY OTHER BUSINESS** (for information only)

- (a) Cllr Knight reported that he had represented the Council at the 'Fly the Flag' ceremony.
- (b) Cllr Humphrey reported untaxed and damaged vehicles on the highway outside the shop in Wisbech St Mary. Cllr Booth added that FDC environment officers can act.
- (c) Cllr Mann reported fly-tipping at the end of the Splash.

#### **14. DATE OF NEXT MEETING**

Monday 16<sup>th</sup> April 2018 Thorney Toll Village Hall

#### **DATES OF MEETINGS FOR 2018/19**

Monday 14<sup>th</sup> May 2018 Annual Assembly and AGM Wisbech St Mary Community Centre

Monday 11<sup>th</sup> June 2018

Monday 9<sup>th</sup> July 2018

Monday 20<sup>th</sup> August 2018

Monday 10<sup>th</sup> September 2018

Monday 8<sup>th</sup> October 2018

Monday 12<sup>th</sup> November 2018

Monday 10<sup>th</sup> December 2018

Meeting closed at 9.05 pm

Signed: Cllr. B Britain, Chairman