

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 8th June 2015 at 7pm in Guyhirn Village Hall.

Attended by: Councillors B Britain (Chairman), M Knight (Vice-Chairman), C Allen, B Reay, T Jennings, District Councillors S Bligh and G Booth, 2 members of the public were present.

OPEN FORUM – Parishioners are invited to address the Council. **None.**

1. APOLOGIES FOR ABSENCE.

Cllrs. D Broker, P Davies and J Fish.

2. CO-OPTION.

The Clerk advised that Sarah Bligh had withdrawn leaving five candidates. The Chairman read out their details. It was agreed that the candidates would be invited to attend a meeting of the Parish Council on 22 June 2015 at 7pm in Wisbech St Mary Community Centre for the purposes of completing the Co-option procedure. The Clerk was asked to arrange the meeting, publish agendas and inform the candidates accordingly.

3. REGISTER OF MEMBER INTERESTS

The Clerk reminded councillors of the need to complete and return forms within 28 days of election. He will then copy them to electoral services at Fenland District Council (FDC). Those who had not returned them indicated that they would do so imminently.

4. TO APPROVE AND SIGN MINUTES OF ANNUAL MEETING DATED May 18th 2015.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

5. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

(a) Cab Outreach Sessions. These had been arranged and CAB Outreach Worked had made contact with Cllr Reay.

6. MEMBERS DECLARATION OF INTEREST for items on this agenda.

Items 7.2 (a) Cllr B Britain.

7. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by Fenland District Council.

(a) F/YR15/0277/PNCOU Change of use of agricultural building to 3 x 3-bed dwellings (Class M (a)). Barn At Land North West Of Wayland Farm Bevis Lane Wisbech St Mary.

Decision not available

(b) F/YR15/0292/TRTPO. Works to 1 no Horse Chestnut tree covered by TPO 08/1990. The Vicarage High Road, Guyhirn. **Granted**

(c) F/YR15/0296/F Erection of 3-storey 2-bed dwelling with integral garage and conversion of existing barn to domestic workshop and formation of 2.0 metre high (max) landscaped building. Barn South West Of Trefields New Drove Wisbech St Mary. **Pending Consideration**

(d) F/YR15/0297/F Change of use of land to extend business curtilage and erection of a detached double garage for funeral vehicles. Peter Barnes Funeral Directors 38 Murrow Bank **Granted**

(e) F/YR15/0301/A Display of 4 non-illuminated signs located on portacabin. New Toll Service Station South Wisbech Road Thorney Toll.

Pending Consideration

Cllr Broker returned.

(f) F/YR15/0302/F Erection of a 2-storey 4-bed dwelling and detached double garage involving the demolition of existing dwelling and part of outbuilding. Lanville Sandbank Wisbech St Mary.

Granted

2. Planning applications for discussion:

The Chairman took no part in discussions and Cllr Knight took item (a).

(a) F/YR15/0117/F Change of use from agricultural land to form extension to car park involving the erection of a 2.0m high chain link fence and the relocation of the existing agricultural access at play To Day Old Station Yard Gull Road Guyhirn. Revised proposals.

Recommend Approval subject to resolution of drainage and highway details

(b) F/YR15/0369/F Erection of a 2-storey rear extension to The Ferns involving demolition of existing single-storey to rear and removal of chimneys to both The Ferns and Highbury. The Ferns and Highbury High Road Wisbech St Mary.

Applicant Mr D Goate. Agent Mr R Larby. **Recommend Approval**

(c) F/YR15/0398/F Siting of 2no containers for storage at existing dwelling (retrospective). D2 Dun Movin Churchfield Way Wisbech St Mary.

Applicant Mr Daniel Hill. Agent Miss Grace Humphrey. **Recommend Approval subject to containers being used to contain storage items and items are not stored on top or around the containers.**

(d) F/YR14/1024/CERTLU Certificate of Lawful Use (Existing): Use of land for the siting of 3 x residential caravans at Caravan Woodview Gull Road Guyhirn. Withdrawn. **Noted**

8. CORRESPONDENCE RECEIVED

(a) Local Government Boundary Commission. The clerk circulated details of the Draft Recommendations that would reduce the number of County Councillors from 69 to 61. Cllr Booth explained that the proposed boundary changes would result in Wisbech St Mary Parish being covered by two county electoral areas, Roman Bank and Peckover 1 councillor, and March North and Waldersey 2 councillors. The Clerk was requested to supply a copy extract of the map and details to enable councillors to respond should they so wish.

(b) Mervyn Lambert Co. – road closure. The Clerk read proposals to close Front Road on 17 August 2015 to enable repairs to be carried out to a manhole. The diversion route is Back Road. **Noted**

(c) Fraser Dawbarns Solicitors representing K Jobson had requested pay and contract details. The Clerk had supplied details and received confirmation that they had been received. **Noted**

(d) Charity Commission – The Middle Pit and Tholomas Drove Wash Pit Fund charity. The Clerk reported that several letters had been sent to the previous clerk and trustees of the Charity stating that annual accounts were overdue. He had discussed the issue with the Charity Commission and obtained a copy of the Scheme dated 15 September 1975. The Chairman invited Brian Payne to comment; he confirmed that Tholomas Drove Pit had been sold and the Middle Pit at Murrow had been filled and was now used as allotments. According to the Commissioners the proceeds must be invested for the Charities. Cllr Knight suggested that the proceeds should be identified separately in the Parish Council accounts. This was agreed and the Clerk requested to indicate such on future accounts and budget reports. It was also agreed that the Clerk would hold discussions with Brian Payne and the Charity Commission in order to clarify the situation.

(e) Environment Agency – Proposed alteration of boundaries to the North Level District Internal Drainage District. **Noted**

9. HIGHWAYS MATTERS

Highways and street lighting matters.

(a) Bellamy Bridge. No further update. Cllr Booth explained that design options and risk assessments were under way. A potential Minor Highway Improvement would not need to be submitted until April 2016.

Highways and streetlight reports from Councillors on problems causing *immediate concerns*.

(b) Highways

The Chairman raised the issue of defects reporting and suggested that all councillors take ownership for reporting defects. Cllr Knight described the process which he had tested and been successful in achieving a repair. He added that the system could be made more user friendly. The clerk was asked to email the appropriate link to all.

(c) Streetlights.

The Clerk reported an undate from FDC that the two columns awaiting replacement had ben ordered and that mains disconnection needed to be completed before new units could be installed and connected. Cllr Booth queried an additional damaged column at Murrow. The Clerk will investigate. Cllr Booth offered to request a copy of plans from FDC to assist in identifying which unit belonged to which authority.

(d) Street Pride Cllr Knight described how successful the arrangement could be and said it worked very well at Parson Drove. Cllr Booth suggested contacting Rebecca Rabinett and requesting a

meeting. This was proposed by Cllr Reay and seconded by Cllr. Jennings and agreed. The clerk will make contact and request a meeting.

10. FINANCE MATTERS

(a) To receive the budgetary control report for 2015/16 to date. The 2015/16 balance recorded was £167,794. **Noted**

(b) To sign Change of Mandate. The Chairman and Cllr Allen signed the Change of Mandate form.

(c) Barclays Treasury Deposit. The Clerk reported that the Barclays Treasury Deposit would mature 18 June 2015. A new Treasury Deposit would earn approximately 0.92%. There was discussion as to whether this should be reduced to £87k to clearly identify the Charity proceeds. The Clerk was asked to discuss with Barclays the implications and options.

To approve payment of outstanding accounts:

(d) Clerk May salary	£733.04 LG Act 1972 S112	Agreed
(e) Tax and NI	£265.64 LG Act 1972 S112	Agreed
(f) Clerk postage and office consumables	£30.00 LG Act 1972 S112	Agreed
(g) K Clarke Supply of Notice Boards	£2797.00 LG Act 1972 S111	Agreed
(h) Hire of Thorney Toll Village Hall on 13 April	£40.00 LG Act 1972 S134	Agreed
(i) Hire of Guyhirn Village Hall for CAB sessions	£72.00 LG Act 1972 S134	Agreed
(j) SR Signs supply of notice board headers	£99.75 LG Act 1972 S111	Agreed

Grant application

(k) Wisbech St Mary Sports and Community Centre, 2014/15
maintenance and groundwork of the playing field £3,878 LG Mis Prov 1976 S196

Discussion focussed on the bid for a grant to fund work already undertaken and that significant funds were available to the Sports and Community Centre. The Chairman invited Brian Payne to comment, he said that the Parish had contributed in the past as the playing field was c. 12 acres and the costs reasonable and the benefit to youngsters significant. The Clerk was asked to clarify the situation and report back to the meeting in July 2015.

11. PARISH PROPERTY

(a) Parish Notice Boards:

(i) 'In Memorium' Mrs C Jobson. **Deferred to July 2015 meeting**

(ii) Information Boards.

How material was fixed to notice boards was discussed. It was agreed that the clerk would circulate instructions to ensure consistence, and the arrangement subject to review.

The Chairman confirmed that the lock that was out of alignment had been repaired.

Mr J Parrin had requested a new notice board outside Wisbech St Mary School. It was proposed by Cllr Jennings, seconded by Cllr Allen that a new notice board be provided. **Agreed**

Mr J Parrin had offered to maintain the notice boards. It was agreed that an estimate was required to enable full consideration.

The Chairman demonstrated a gavel donated to the Council by K Clarke. It was agreed that a letter of thanks for both the notice boards and gavel be sent.

(b) Bus Shelter maintenance

It was agreed that a quote be obtained from S Bowles for anti-graffiti paint.

Cllr Knight recommended tidying the existing shelters and providing one new one to be adopted as the style to use if successful. There was some discussion as to location. Cllr Booth noted that it would be several months before the results of the bus review were known. It was agreed to defer a decision to the July 2015 meeting.

(c) Defibrillator **Deferred to July 2015 meeting**

12. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Bligh reported that she had been approached by Cllr Will Sutton requesting that the Parish Council pays for the hire of the hall for the Golden Age Fairs – Wisbech St Mary 4 August 2015.

Cllr Bligh had received a request for speed limit reduction at Plash Drove.

Cllr Booth it was agreed following discussion that permanent bollards should be installed to protect the damaged verge, and the verge repaired previously reported.

The Street Trading Policy had been agreed by FDC. Any complaints or instances of nuisance should be reported to Cllr Booth.

FDC are exploring parking options.

A motion to investigate the possibility of returning to the Committee system was not supported.

13. POLICE MATTERS

None received.

14. ANY OTHER BUSINESS (for information only)

(a) Cllr Jennings drew attention to the Golden Age Fair at Fenland Hall.

(b) Cllr Reay asked if one of the old notice boards could go at the village pond as an information board. It was proposed by Cllr Knight seconded by Cllr Allen. **Agreed**

Cllr Reay suggested a further information board be provided. Proposed by Cllr Knight, seconded by Cllr Allen. **Agreed**

Cllr Reay agreed to manage the information boards at the ponds.

(c) Cllr Knight thanked all those who had supported the service to commemorate WWI soldiers which had been a moving service well supported by the Parish Council. A final event was to be held in Guyhirn – visit <http://www.cambs876remembered.com/>

Brian Payne added that the next service would be at Wisbech St Mary churchyard in February 2016 and the last one in Wisbech St Mary would be 2021.

15. DATE OF NEXT MEETING

Monday 22th June Wisbech St Mary Community Centre

DATES OF MEETINGS FOR 2015/2016

Monday 13th July Murrow Village Hall

Monday 10th August Thorney Toll Village Hall

Monday 14th September Guyhirn Village Hall

Monday 12th October Wisbech St Mary Community Centre

Monday 9th November Murrow Village Hall

Monday 14th December Thorney Toll Village Hall

Monday 11th January 2016 Guyhirn Village Hall

Monday 8th February 2016 Wisbech St Mary Community Centre

Monday 14th March 2016 Murrow Village Hall

Monday 11th April 2016 Thorney Toll Village Hall

Monday 9th May 2016 Parish Assembly/Annual Meeting: Wisbech St Mary Community Centre

Meeting closed at 9.15 pm

Signed: Cllr. B Britain, Chairman