

## **Wisbech St Mary Parish Council**

### **Minutes of the meeting held on Monday 28<sup>th</sup> April 2014 at 7.00pm in Wisbech St Mary Community Centre.**

Present: Councillors B Payne (Chairman), C Allen, P Barnes, D Broker, P Davis, J Fish, T Fowler, T Jennings & B Reay. Councillor B Brittain arrived at 7.30  
G Booth (F.D.C.) & G. Gillick (C.C.C).  
G Edwards (member of the public).

#### **Open Forum**

Members of the public are invited to address the Council.

Mr Edwards requested the support of Councillors for planning applications listed as Agenda items number 5 c), 5d) and 5 i) and advised that the planning application on the Agenda item numbered 5 e) had already been granted approval by the District Council.

#### **1. Apologies for absence.**

Apologies had been received from Councillor M Knight.

#### **2. To approve and sign Minutes of Meetings dated 10<sup>th</sup> March and 14<sup>th</sup> April 2014.**

The minutes were approved as a true record and signed by the Chairman.

#### **3. Matters arising from the previous minutes (information only).**

Keith Jobson wished to pass on his appreciation to all the Councillors who had attended Carolyn's funeral.

#### **4. Members' Declaration of Interest for items on the Agenda.**

Councillor Broker declared a Pecuniary Interest in respect of Agenda Items Number 5 (a) 5 (b) and 5 (j) and left the room whilst these planning applications were considered.

Councillor Fowler declared a Pecuniary Interest in respect of Agenda Item Number 5 (i) and left the room whilst this planning application was considered.

Councillor Payne and Councillor Davies declared a Non Pecuniary Interest in respect of Agenda Item Number 8 (a).

#### **5. Planning Matters & Applications for consideration.**

a) R D Peppercorn, Planning Application No. F/YR14/0227/F, Agent D Broker, variation of condition 4 in relation to minor material amendments relating to planning permission F/YR11/0811/F for the erection of 3 bed detached house with integral garage at The Paddocks, Selwyn Corner, Guyhirn.

Councillors resolved to support this application although it was noted that approval had already been granted.

b) Mr & Mrs Davies, Planning Application No. F/YR14/0222/O, Agent D Broker, for the erection of 2 dwellings on land north of 175 Front Road, Murrow, fronting Back Road, Murrow.

Councillors resolved to support this application. It was also noted that this application would be considered by the Planning Committee at their meeting on the 30<sup>th</sup> April.

c) Mr & Mrs Hunns, Planning Application No. F/YR14/0239/F, Agent Russell Swann, for the erection of a 2 storey 4 bed dwelling with attached double garage with office over on plot 1 land south of Bank House Farm, Murrow Bank, Murrow.

Councillors resolved to support this application.

d) S Barfoot, Planning Application No. F/YR14/0261/F, Agent Russell Swann, for the erection of a first floor extension, porch to front and raising of roof involving insertion of 2 dormers to front of existing dwelling of Bennett, Selwyn Corner, Guyhirn.

Councillors resolved to support this application.

e) Mr Gray, Planning Application No. F/YR14/0169/RM, Agent Russell Swann, revised proposals for the erection of a 2 storey 3 bed dwelling with detached garage involving removal of existing mobile home and demolition of outbuildings at Arfwayome, Mill Road, Murrow.

Councillors resolved to support this application although it was noted that approval had already been granted.

f) Mr Withers, Planning Application No. F/YR14/0153/F, Agent Chris Walford, for the erection of a single storey extension to existing dwelling 101 Front Road, Murrow. Application approved by FDC.

g) Mr & Mrs Atwell, Planning Application No. F/YR14/0143/F, Agent K Elener, for the erection of a single storey rear extension to existing dwelling at Wingfield, Station Road, Wisbech St Mary. Application approved by FDC.

h) Mr & Mrs Parnell, Planning Application No. F/YR14/0158/F, Agent J Burton, for the erection of a part 2 storey, part single storey extension to side and insertion of a roof light to rear of existing dwelling, detached car port to front and outbuilding to rear at Sunnyside, Station Road, Wisbech St Mary. Application approved by FDC.

i) Mr Whiteley & Miss Long, Planning application No F/YR140263/F, Agent Russell Swann, variation of condition 12 of planning permission F/YR12/0887/F (Erection of a 2 storey, 4 bed dwelling with detached double garage involving demolition of existing greenhouse and shelter) to enable amendments to approved plans on land south west of Bramble Corner, Plash Drove, Tholomas Drove.

Councillors resolved to support this application although it was not that approval had already been granted.

j) Mrs Crockford, Planning Application No. F/YR14/0272/F, Agent D Broker, for the erection of a single storey 3 bed dwelling with attached garage on land south of Westbury, Gull Road, Guyhirn.

Councillors resolved to support this application.

Notification that the following Planning Applications would be considered at the Planning Committee Meeting on the 30<sup>th</sup> April.

Planning Application No F/YR14/0196/F, erection of a 2 storey 3 bed dwelling and attached garage on land west of Waldersea Farm, March Road, Rings End.

Planning Application No. F/YR14/0062/F, erection of 2 storey office on land west of Sunnyside, Fen Road, Guyhirn.

## **6. Correspondence Received.**

- (a) Thank you letter from Guyhirn Football Club for the new goal posts. Noted.
- (b) Diary dates from FDC for Official Events in 2014. Noted.
- (c) Letter of thanks from MAGPAS for the donation of £250. Noted.
- (d) Email from Cambs County Council advising that the grass cutting of paths would be completed twice a year and requesting any problems are reported to them. Noted.
- (e) Email from a Parishioner advising that the street light outside 23/25 Station Avenue had still not been connected to the electricity. Councillor Broker agreed to look into this.

## **7. Financial Matters.**

- (a) Situation concerning new mandate for Barclays Bank Account.

No cheques could be issued until a new Bank Mandate had been completed for Barclays Bank as the current arrangements required the signature of the Clerk on the cheques.

Councillor resolved for the Chairman to complete a new Bank Mandate for cheques to be signed by two Councillors.

- (b) Mrs Jobson's outstanding salary, tax & NI.

Mrs Jobson's Salary and Tax & NI was unpaid and could not be resolved until the new Bank Mandate had been approved which could take 8 to 10 working days.

- (c) Internal Audit requirements.

The Chairman had received a list of documents and information required by the Internal Auditor and they could complete the audit in May when completing audits in the Norwich area if the accounts were completed by then. Mrs Reader agreed to start and prepare the end of year accounts but various documents and information was required before these could be completed.

- (d) Amended quotation from Zurich Insurance.

A revised quotation of £1,358.21 had been obtained after deleting the 4 oak seats and 10 oak chairs from the insurance schedule as Councillors had no knowledge of these recorded assets. Councillors resolved to accept the revised quotation.

- (e) Concerns about the removal of the Concurrent Functions Grant by FDC.

No further information was available on this matter pending the election of the new District Council Leader in May.

- (f) Murrow Village Hall, hire of hall for meeting 10<sup>th</sup> March 2014, £33.

Councillors resolved to approve this payment. L.G.A. 1972 s. 111.

- (g) Thorney Toll Village Hall, hire of hall 14<sup>th</sup> April 2014, £40.

Councillors resolved to approve this payment. L.G.A. 1972 s 111.

(h) North Level District Internal Drainage Board, drainage rates 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015. £191.88.

As this invoice included an amount of £180.45 for the Poors Allotment Charity land it was agreed to request a revised Invoice for £11.43 for the Parish Council Allotments land.

(i) Cambridgeshire & Peterborough Association of local Councils, membership fee 2014/2015, £740.95.

Councillors resolved to approve this payment but to relay their disappointed at the lack of support and assistance received at this difficult time. L.G.A. 1972 s. 143.

(j) Grant application from Parson Drove Surgery Car Service.

Councillors resolved to give a grant of £200. L.G. & R.A. 1997.

(k) The Chairman advised that S Layton had contacted him regarding the renewal fee of £124.75 for the Website due on the 1<sup>st</sup> May 2014.

Councillors resolved to approve this payment. L.G.A. 1972 s. 142.

(l) The Chairman advised that he was incurring various expenses whilst carrying out the duties of the Clerk. Councillors agreed that all expenses incurred by the Chairman whilst undertaking Clerk duties should be reimbursed.

## **8. Parish Property Maintenance and Risk Assessment Matters.**

(a) Report on progress of fence being erected at Guyhirn churchyard.

It was agreed that the Chairman and Councillor Davies would meet on site to discuss the erection of the gate and fence.

(b) To discuss the provision of a memorial to commemorate the work of Mrs Jobson as Clerk to the Parish Council.

Councillors resolved to defer this matter to the next meeting.

c) The Chairman advised that the yearly maintenance agreement with Shaun Bowles was due to expire.

Councillors resolved to continue with the existing arrangements for another year and to request that Mr Bowles attended to the grass around the bottle bank and notice board at Guyhirn.

Councillors also advised that the War Memorial at Murrow required attention but it was agreed to approach the Probation Service in the first instance to attend to this matter.

## **9. The appointment of a Parish Clerk.**

(a) To consider the timetable relating to the appointment of a Parish Clerk.

The advertisement for the post of Parish Clerk for 15 hours a week was approved by Councillors and it was agreed that this would be placed in various newspapers as soon as possible with a closing date of 30<sup>th</sup> May 2014 for applications.

## **10. Any Other Matters (For information only)**

Councillor Jennings enquired if a litter bin could be provided on the railings outside Guyhirn Primary School in view of the amount of litter being dropped at this location. Councillor Broker agreed to make enquiries about this matter.

County Councillor Gillick advised that the County Council Highways Authority would not be resurfacing any roads in Guyhirn due to lack of funding.

District Councillor Booth advised that a transport strategy for Wisbech Town and the A47 was going out for public consultation. Councillors may wish to consider and comment on this consultation document as it would affect the village of Wisbech St Mary.

Meeting closed at 8.40pm.