

# Wisbech St Mary Parish Council

## Minutes of the Annual Meeting of Wisbech St Mary Parish Council held on Monday 18<sup>th</sup> May 2015 in Wisbech St Mary Community Centre.

Attended by: Councillors B Payne (Chairman), Cllr. B Britain (Vice-Chairman), C Allen, P Barnes, D Broker, P Davies, M Knight, B Reay, T Jennings, J Fish, District Councillors S Bligh and G Booth, 4 members of the public were present.

**OPEN FORUM** – Parishioners are invited to address the Council. **None.**

### 1. APOLOGIES FOR ABSENCE.

Cllr T Fowler.

### 2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

Chairman: Cllr Britain was proposed by Cllr Broker, seconded by Cllr Davies and agreed unanimously.

Vice Chairman: Cllr Knight was proposed by Cllr Broker, seconded by Cllr Allen and agreed unanimously.

Brian Payne said how much he had enjoyed his time as a Parish Councillor working with all councillors both past and present, and thanked them for their support. He wished all well for the future. Brian urged councillors to view other Parish Council web sites to view their minutes to see how others worked, clearly there is work to be done. Brian expressed his gratitude to Geoff Wilkinson who had stepped into a 'mine field' at a difficult time and had handled things well. Brian offered his assistance in the future if that would be helpful.

Cllr Britain thanked Brian on behalf of all councillors for what he had done on behalf of the Parish. Brian then presented Cllr Britain with the Chairman's badge of office.

All councillors were circulated with Declaration of Acceptance Office, Code of Conduct and Register of Members Interests. Chairman, Vice Chairman and all councillors completed Declarations of Office and handed them to the Clerk and retained the Code of Conduct. All councillors retained the Register of Member Interests for completion to be returned to the Clerk who would retain copies and forward to Fenland District Council (FDC).

The Chairman thanked Peter Barnes for his 47 years service to the community at both Parish and District Councils. Peter responded that he had recently attended a garden party at Buckingham Palace which had been a very good day, and thanked everyone very much.

### 3. TO APPROVE AND SIGN MINUTES OF MEETING DATED April 13<sup>th</sup> 2015.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

### 4. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

(a) Item 12 Guyhirn Football Club lease. Cllr Davies asked if a letter could be supplied to the Club confirming the Councils support for their plans and that the lease would be extended to suit their requirements. The Clerk confirmed that a legal agreement was in place until 2022 and that a new agreement would be necessary when plans had progressed to the stage when a new term could be agreed.

(b) Sayers Crescent. The Clerk had received a phone call in response to his letter to the Cambridge Housing Society Group. It was reported that two of the gardens had been cleared of rubbish and one was due to be cleared during the last week. Formal action had not been instigated but was an option that would be considered if necessary.

(c) Rural Cambs CAB. The clerk reminded councillors that the Drop-In session had been confirmed at Guyhirn Village Hall and that a volunteer was required to attend. Cllr Reay volunteered.

### 5. MEMBERS DECLARATION OF INTEREST for items on this agenda.

Items 6.2 e and f Cllr Broker.

### 6. TO CONSIDER PLANNING MATTERS

#### 1. Planning applications determined by Fenland District Council.

- (a) F/YR15/0175/O Erection of a dwelling. Plot 1 Land South Of French Cottage High Road Tholomas Drove. **Granted**
- (b) F/YR15/0168/F Erection of single-storey 2-bed dwelling at Land West Of Moat Field High Road Wisbech St Mary. Revised Proposals. **Granted**
- (c) F/YR15/0189/F Erection of 4 x 2-storey 4-bed dwellings with integral garages involving demolition of existing polytunnels and outbuildings. Land South East Of Sunflower House Gull Road Guyhirn. **Pending Consideration**
- (d) F/YR15/0191/O Erection of a dwelling. Land North East Of 144 Back Road, Murrow. Applicant Mrs E Sattin. Agent Mr Ken Elener. **Granted**
- (e) F/YR15/0094/F Erection of an agricultural building at Land East Of New Bungalow Hooks Drove Murrow. Revised Proposals. **Withdrawn**
- (f) F/YR15/0198/PNCOU Change of use of agricultural building to a dwelling (Class MB(a)). Barn At Land North West Of Wayland Farm Bevis Lane Wisbech St Mary. Applicant Mr B Ghimire. **No decision**
- (g) F/YR14/0846/F Appeal under Section 78 Town and Country Planning Act 1990. Change of use of land to form a single gypsy and traveller pitch with associated sleeping shed (retrospective). Land West Of Ponderosa Farm Garden Lane Wisbech St Mary. **Refused**

## 2. Planning applications for discussion:

- (a) F/YR15/0277/PNCOU Change of use of agricultural building to 3 x 3-bed dwellings (Class M (a)). Barn At Land North West Of Wayland Farm Bevis Lane Wisbech St Mary. Applicant Mr B Ghimire. Agent N/A. **Recommend Refusal**
- (b) F/YR15/0292/TRTPO. Works to 1no Horse Chestnut tree covered by TPO 08/1990. The Vicarage High Road, Guyhirn. Applicant Mrs S Russell. Agent Mr E Litchfield. **Recommend Approval**
- (c) F/YR15/0296/F Erection of 3-storey 2-bed dwelling with integral garage and conversion of existing barn to domestic workshop and formation of 2.0 metre high (max) landscaped building. Barn South West Of Trefields New Drove Wisbech St Mary. Applicant Mr P Howe. Agent Mr C Walford. **Recommend Approval**
- (d) F/YR14/0684/O Appeal under Section 78 Town and Country Planning Act 1990. Erection of 2no 2-storey dwellings. Wingfield Station Road Wisbech St Mary. **Noted**  
Cllr Broker left the room.
- (e) F/YR15/0297/F Change of use of land to extend business curtilage and erection of a detached double garage for funeral vehicles. Peter Barnes Funeral Directors 38 Murrow Bank Murrow. Applicant Mr P Barnes. Agent Mr D Broker. **Recommend Approval**
- (f) F/YR15/0301/A Display of 4 non-illuminated signs located on portacabin. New Toll Service Station South Wisbech Road Thorney Toll. Applicant Mrs A Kunnenkeril. Agent Mr D Broker. **Recommend Approval**  
Cllr Broker returned.
- (g) F/YR15/0302/F Erection of a 2-storey 4-bed dwelling and detached double garage involving the demolition of existing dwelling and part of outbuilding. Lanville Sandbank Wisbech St Mary. Applicant Mr D Daly. Agent Mr H Chapman. **Recommend Approval**

## 7. CORRESPONDENCE RECEIVED

- (a) Cambridgeshire County Council (CCC) – Cants Drove. CCC had met with Bio Cow and permitted them to construct passing bays on their land along Cants Drove between Gull Bank and Long Drove in an effort to alleviate some of the traffic issues. **Noted**
- (b) Murrow Book Café. **Noted**
- (c) Front Road, Murrow. Flytipping is a matter for FDC. The Clerk has reported the highway issue on the CCC web site. **Noted**
- (d) Magpas. Noted. The Clerk to circulate details.
- (e) Cambs ACRE, Community Fair. **Noted**. The Clerk to circulate details.

Two members of the public left at 8pm.

## 8. HIGHWAYS MATTERS

- Highways and street lighting matters.
- (a) Bellamy Bridge. No further update.

Highways and streetlight reports from Councillors on problems causing *immediate concerns*.

(b) Highways

Cllr Knight raised the issue of two blocked gullies at Wisbech St Mary.

Cllr Knight described the area of highway verge where bollards had been removed and a vehicle parked damaging the verge. CCC had been made aware.

Cllr Broker drew attention to indiscriminate parking outside Murrow School. Cllr Booth said that PCSO Sue Clarke was covering that area. Cllr Bligh added that she had raised the issue with Sgt Boughen who had advised her to email details of 'hot spots' direct to the police.

Cllr Broker also highlighted the deep ruts forming on Murrow Bank which the Councillors had previously raised with CCC Highways and the slit road off the A47 breaking up. The Clerk read a responds received from CCC Highways to his report following the issue raised by Cllr Allen at the last meeting – 'I have submitted a scheme for this junction to be patched. I don't at present, know if it has been successful or not'.

Cllr Davies raised the lack of action to matters raised previously and felt we should continue to press for action.

Cllr Broker commenting on the conifers planted in the highway verge at Murrow Bank suggested that the FDC enforcement officer should be contacted and asked to take action as they had clearly been planted by those responsible for the development and were therefore acting outside of the approved boundary lines. Clerk to progress.

Cllr Davies drew attention to the litter bin that had been removed from the area containing the bottle banks at Guyhirn.

The Chairman again drew attention to damaged sumps as a result of deep ruts along Gull Drove.

(d) Streetlights.

Cllr Booth said that he had received an enquiry regarding the street light outside Murrow Village Hall that had been removed following a road traffic collision. The Clerk confirmed that an order for the replacement was with Assets and Projects at FDC but that no response had been received, reminders had been sent.

## 9. FINANCE MATTERS

(a) To receive the budgetary control report for 2015/16 to date. The Clerk drew attention to the receipt of VAT paid during 2014/15 and that unclaimed from 2013/14 from HMSO and that the bank reconciliation balanced.

The 2015/16 balance recorded was £171,831.71. **Noted**

(b) Approval of Accounts and Annual Return for the year ended 31 March 2014/15. The Clerk drew attention to the Annual Return and read Section 2 – The Annual Governance Statement. He went on to highlight amendments require to the figures following Internal Audit. **Approved**

The Chairman and Clerk then signed the Annual Return.

### To approve payment of outstanding accounts:

(c) Clerk April salary	£575.32 LG Act 1972 S112 <b>Agreed</b>
(d) Tax and NI	£159.13 LG Act 1972 S112 <b>Agreed</b>
(e) Clerk postage and office consumables	£84.47 LG Act 1972 S112 <b>Agreed</b>
(f) Quote from Zurich Insurance.	£1,391.31 LG Act 1972 S111
Term expires 31 May 2016.	<b>Agreed</b>
(g) Hire of Murrow Village Hall on 16 March.	£33.00 LG Act 1972 S134 <b>Agreed</b>
(h) North Level District	£11.67 Financial Provisions Act 1963 <b>Agreed</b>
(i) SG Layton – Website domain renewal	£89.99 LG Act 1972 S142 <b>Agreed</b>

### Grant application

(j) Murrow Bowles Club – secure shed/store £623.06 **Agreed subject to the Council paying direct for the shed so that vat can be reclaimed.**

## 10. PARISH PROPERTY

(a) Parish Notice Boards. The Chairman said that all notice boards had been completed and installed. He circulated an aluminium 'Parish of Wisbech St Mary' nameplate that could be fixed to each notice board. **Agreed**

Cllr Davies suggested that an In Memoriam plaque be added in memory of Mrs C Jobson the past Parish Clerk. Following debate it was agreed to add this as an item on the agenda for the next meeting.

(b) Bus Shelter Maintenance.

Cllr Knight had explored design options and described a design he thought worth progressing which will be circulated for discussion at the next meeting.

At the Chairmans invitation Brian Payne suggested one be installed at Murrow.

#### **11. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr Both explained the reasons for the low response to telephone enquiries at FDC's contact centre. 68% had been achieved against their target of 70%.

Cllrs Booth and Bligh had received representations that the 40mph speed limit should be reduced to 30mph at High Road Wisbech St Mary and Gull Road, Guyhirn.

Cllr Bligh raised the possibility of introducing the 'baby weighing' process.

#### **12. POLICE MATTERS**

None received.

#### **13. ANY OTHER BUSINESS** (for information only)

(a) Guyhirn Village Hall have requested a seat to go outside the Village Hall. Following debate it was agreed that they should make a formal request.

(b) Cllr Reay asked if one of the old notice boards could go at the village pond as an information board. It was agreed to add this as an agenda item for the next meeting.

(c) Cllr Knight asked how Street Pride could be extended. Cllr Booth replied that £500 grants were available to encourage new groups. It was agreed to add this as an agenda item for the next meeting.

(d) D Broker had been made aware that there was an experienced medic who could operate and manage the defibrillator. It was agreed to add this as an agenda item for the next meeting.

#### **14. DATE OF NEXT MEETING**

Monday 8<sup>th</sup> June                      Guyhirn Village Hall

#### **DATES OF MEETINGS FOR 2015/2016**

Monday 13<sup>th</sup> July                      Murrow Village Hall

Monday 10<sup>th</sup> August                      Thorney Toll Village Hall

Monday 14<sup>th</sup> September                      Guyhirn Village Hall

Monday 12<sup>th</sup> October                      Wisbech St Mary Community Centre

Monday 9<sup>th</sup> November                      Murrow Village Hall

Monday 14<sup>th</sup> December                      Thorney Toll Village Hall

Monday 11<sup>th</sup> January 2016                      Guyhirn Village Hall

Monday 8<sup>th</sup> February 2016                      Wisbech St Mary Community Centre

Monday 14<sup>th</sup> March 2016                      Murrow Village Hall

Monday 11<sup>th</sup> April 2016                      Thorney Toll Village Hall

Monday 9<sup>th</sup> May 2016                      Parish Assembly/Annual Meeting: Wisbech St Mary Community Centre

Meeting closed at 9.15 pm

Signed: Cllr. B Britain, Chairman