

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 15th September 2014 in Guyhirn Village Hall.

Attended by: Councillors B Payne (Chairman), B Britain (Vice Chairman), C Allen, P Barnes, P Davies, J Fish, T Fowler, T Jennings, M Knight, B Reay, G. Booth Fenland District Councillor, County Councillor G Gillick & 2 members of the public. Roger and Yvonne Reader attended for the Chairman's Address.

OPEN FORUM – Parishioners are invited to address the Council.
Gareth Edwards spoke in support of planning applications b, c, d, e and h.

1. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr. D Broker.

CHAIRMAN'S ADDRESS.

The Meeting was adjourned for the duration of the Chairman's address.

On behalf of the Parish Council the Chairman described the period when all were shocked and needed help and advice following the sad death of Parish Clerk Carolyn Jobson, an emergency meeting was convened. Yvonne Reader offered help which was very gratefully received during a challenging period, particularly during the Audit period. This required sorting all paper and e-files to abstract the necessary data to keep the Parish Council business going effectively. Yvonne's support was very much appreciated by the Parish Council and particularly by the Chairman. The Chairman also thanked Parson Drove Parish Council for their support during this difficult period. Yvonne was thanked for all her support and advice and also for her ongoing support which was very much appreciated by all. The Chairman presented Yvonne with a bouquet of flowers.

Cllr B Britain proposed a vote of thanks to The Chairman for leading the Council through a very challenging period.

The Chairman welcomed Geoff Wilkinson to his first meeting as Clerk and Responsible Financial Officer.

2. TO APPROVE AND SIGN MINUTES OF MEETING DATED August 11th 2014.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

3. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

(a) The Chairman thanked Cllr Knight for arranging the World War 1 Service and the Cadets who attended.

(b) Cambridgeshire Transport Briefing – Cllr B Reay and Cllr Jennings attended as Cllr Broker was not available.

Cllr Jennings explained that the presentation said that no reductions in bus services were planned, though Cllr Jennings found it hard to see how efficiencies could be achieved otherwise. The objective was a £2m reduction in costs. He commented that this was clearly at an early stage and they were seeking views. Further meetings were planned and he and Cllr Reay will continue to attend.

4. MEMBERS DECLARATION OF INTEREST for items on this agenda.

Cllr Davies declared an interest in respect of Agenda item 5c.

5. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by Fenland District Council.

(a) F/YR14/0508/F. Erection of a single storey extension to front of existing building. Location: Murrow Primary Academy, 73 Murrow Bank, Murrow. Applicant: Mrs R Simmonds. Agent Gareth Edwards. Granted

(b) F/YR14/0517/F. Erection of a warehouse extension to existing storage units (B8 use). Location: Ken Thomas Ltd, Seafeld Logistics, Thorney Road, Guyhirn. Applicant: Mr J Thomas. Agent Gareth Edwards. Granted

c) F/YR14/0525/F. Erection of a stable block and horse walker and the formation of ménage with 8 x 5m high flood lighting for part domestic/part commercial use. Location: Land south and west of Beats Lodge, Hooks Drove, Murrow. Applicant: Mr J Ahern. Agent Miss G Humphrey. Granted

(d) F/YR14/0556/F. Erection of a 2-storey extension with Juliet balcony to side of existing dwelling. Location: 'Rosedene', Garden Lane, Wisbech St Mary. Applicant: Mrs S Russell. Agent Mr M Sturgeon. Refused

(e) F/YR14/0390/F. Variation of condition 13 of planning permission F/YR13/0268/F in relation to design of plots 7 & 8 at Plots 7 and 8 Land north west of 'Greenacres', Gull Road, Guyhirn. The revision is *Change of application from full to minor material amendment*.

Pending Consideration

(f) F/YR14/0289/F. Variation of condition 13 of planning permission F/YR13/0268/F in relation to the design of plot 9 at Plot 9, Land north west of 'Greenacres', Gull Road, Guyhirn. The revision is: *Change of application from full to minor amendment*. Pending Consideration

(g) F/YR14/0599/F. Erection of 2 x 2-storey 4-bed dwellings with detached garages involving the demolition of existing outbuildings. Land south-west of 16 Front Road, Murrow. Applicant: Mr & Mrs Harnwell. Agent Gareth Edwards.

Pending Consideration

(h) F/YR14/0609/F. Erection of 2-storey 4-bed dwelling with detached garage and study involving removal of residential caravans and demolition of existing dwelling. Location: The Caravan, Woodview, Gull Road, Guyhirn. Applicant: Mr J Pillans. Agent Swann Edwards.

Pending Consideration

(i) F/YR14/0610/O. Erection of a dwelling involving demolition of existing building. Location: Bridge House, 22 Front Road, Murrow. Applicant: Mrs I Barnes. Agent John Maxey.

Granted

2. Planning applications for discussion:

(a) F/YR14/0617/TRTPO Works to 1no Beech tree covered by TPO 06/2008.

163 Front Road, Murrow. Applicant Mr Paul Taylor. Agent n/a.

Councillors resolved to support this application and recommend approval.

(b) F/YR14/0621/F Erection of a 2-storey 5-bed dwelling with detached double garage with games room above. Plot 2 Land South of Bank Farm House Murrow Bank, Murrow. Applicant Mr & Mrs R Harnwell. Agent Mr Craig Rudd.

Councillors resolved to support this application and recommend approval.

(c) F/YR14/0633/F Erection of a single storey front extension to existing dwelling. The Barn Plash Drove, Tholomas Drove. Applicant Mr & Mrs Eeson. Agent Mr Jack Griffin.

Councillors resolved to support this application and recommend approval.

(d) F/YR14/0645/F Erection of a 2-storey 5-bed dwelling and detached double garage with study over involving the demolition of existing dwelling. Hazeldene, Gull Road, Guyhirn. Applicant Mrs C Pillans. Agent Mr G Edwards.

Councillors resolved to support this application and recommend approval.

(e) F/YR14/0646/F Erection of 4no dwellings comprising of 2 x 2-storey 4-bed with integral garages and 2 x 2-storey 3-bed involving the demolition of existing outbuildings and erection of detached garage with store above and formation of vehicular access for Fern House. Land North of Fern House Gull Road Guyhirn. Applicant Mr D Burgess. Agent G Edwards.

Councillors resolved to support this application and recommend approval.

(f) F/YR14/0668/F Variation of Condition 8 of planning permission F/YR14/0272/F (Erection of a single-storey 3-bed dwelling with attached garage) to enable amendments to approved plans (amendment to materials and alter the position of the dwelling) Land South of Westbury Gull Road Guyhirn. Applicant Mrs LJ Crockford. Agent Mr D Broker.

Councillors resolved to support this application and recommend approval.

(g) F/YR14/0673/CERTLU Certificate of Lawful Use (Existing): Use of part of existing building as a dwelling at Applebys Station Road Wisbech St Mary.

Applicant Mr B Patrick Agent Mr Keith Hurst.

Councillors resolved to support this application and recommend approval.

(h) F/YR14/0678/F Erection of a first-floor side extension with Juliet balcony to existing dwelling. Tall Trees, High Road, Guyhirn.

Applicant Mr & Mrs T Everett Agent Mr Craig Rudd.

Councillors resolved to support this application and recommend approval.

(i) F/YR14/0684/O Erection of 2no dwellings. Land North West of Wingfield Station Road, Wisbech St Mary. Applicant Mr G Atwell. Agent Mr Ken Elener.

Councillors resolved to support this application and recommend approval.

(j) F/YR14/0686/F Erection of a 2-storey 4-bed dwelling with detached double garage. Plot 3 The Acorns Front Road fronting Back Road Murrow.

Applicant Mr J McGrellis Agent Mr Alasdair McFarlane.
Councillors resolved to support this application and recommend approval.
(k) F/YR14/0700/F Formation of access road to existing business. Guyhirn Tyres Oak Tree Farm, Thorney Road, Guyhirn.
Applicant Mr BM Dickson Agent Mr David Broker.
Councillors resolved to support this application and recommend approval.

3. Letter received from D Broker Design Services.

The Chairman read a letter received from D Broker Design Services representing Wisbech St Mary Sports and Community Centre requesting assistance with their planning application for an extension. It was agreed that this item would be added to the Agenda for the next meeting.

6. CORRESPONDENCE RECEIVED.

- (a) Fenland District Council - Training for Planning Committee Members. Noted
- (b) Wryde Croft Wind Farm – report from stakeholder meeting. Noted
- (c) Cambs County Council – public rights of way. Noted
- (d) Wryde Croft Wind Farm – Construction start date. Noted
- (e) Rural Cambs Citizens Advice Bureau – Invitation to AGM 2 October 2014. Noted
- (f) Fenland District Council – Invitation to Macmillan Cancer Support coffee morning 25 September 2014. The Chairman requested that as many attend as possible in their capacity as Parish Councillors.
- (g) North Level District IDB – Invitation to Day Visit 8 October 2014. Cllr. Knight will attend and Cllr Broker if available.
- (h) Fenland District Council – Review of Polling Districts and Polling Places.
It was agreed that there was no need for any changes.
- (i) Parish Paths Networking Meeting – Chatteris Library 2 October 2014 at 6.30pm. Cllr B Reay and Cllr T Jennings will attend.

7. HIGHWAYS MATTERS

Highways and streetlight reports from Councillors on problems causing *immediate concerns*.

(a) Highways

Cllr Fish will attend a meeting on October 8th 2014 at Thorney Toll Village Hall regarding the speed limit.

Gull Road is in poor condition.

Cllr Jennings had met Amanda Hill (CCC) at High Road, Guyhirn. There are potholes and the surface is breaking up to the extent that it is beyond patching.

The footway from Selwyn Corner to Black Drove is breaking up and collapsing into gardens.

Cllr Fowler reported a hedge overgrown and suggested a letter from the Parish Council to the owner could help and should be considered.

High Road, Guyhirn o/s Fir Trees the footway is in poor condition and requires resurfacing.

The roundabout at A47 Rings End was very badly over grown with weeds.

The road signs at Pigeons Corner had been damaged and not yet repaired or replaced.

Seadyke Road to Bellamy Bridge has dangerous potholes and some subsidence.

Cllr Knight reported that although defects o/s the Post Office had been marked for repair with paint there had been no action after 5 months.

Dangerous hole in the kerb/footway o/s Fish Shop Wisbech St. Mary.

Gull Road, Murrow Bank carriageway depressions.

High Road, Guyhirn three properties along from Chapelfield Road surface water lays on the road surface due to poor falls and drainage.

(b) Streetlights.

No issues reported.

(c) To discuss the increasing concern about accidents at the Bellamy's Bridge junction.

CCC has advised that a joint application was not permissible contrary to previous understanding. After discussing the matter in detail it was agreed that Councillors Payne and Booth would meet to discuss the issue further.

8. FINANCE MATTERS

- (a) HMRC have confirmed that the Parish Council is due a refund of £192.26 due to overpayment of NI. Noted.

(b) Street Lighting Concurrent Functions Grant.

A clear proposal has yet to emerge. Fenland District Council are further considering the issue.

To approve payment of outstanding accounts:

(c) Clerk August salary	£548.23 LG Act 1972 S112	Agreed
(d) Tax and NI	£144.55 LG Act 1972 S112	Agreed
(e) Clerk postage and office consumables	£27.10 LG Act 1972 S134	Agreed
(f) Chairman reimbursement of expenses in absence of Clerk.	£217.96 LG Act 1972 S134	Agreed
(g) Murrow Village Hall Hire	£33.00 LG Act 1972 S134	Agreed

Grant application

The Clerk was requested to prepare a schedule of previous awards so that it was available to Councillors for reference when considering new applications.

(h) Rural Cambs Citizens Advice Bureau.

More information required to enable the Parish Council to make an informed decision.

(i) Murrow Playing Field Association Improvements to Changing Facilities.

Adequate financial information including accurate costs and details of any grant awards are required to enable the Parish Council to make an informed decision.

(j) Murrow Playing Field Association Replacement Basket Seat.

It was agreed to fund the cost of supply and delivery of the seat as quoted by Fenland Leisure providing that the invoice is addressed and sent to the Parish Council in order that VAT can be claimed back.

(k) Provision for payment to Mrs Y Reader for Parish Clerks duties and advice.

Councillors considered an invoice in the sum of £2400.85 in respect of Clerks duties and advice until a new Clerk could be appointed. **Agreed**

9. PARISH PROPERTY

(a) The Chairman advised that he had received invoices for work carried out to Tholomas Drove and Wisbech St Mary bus shelters and that these would be on the Agenda for the next meeting. S Bowles had also completed an additional £750 of maintenance work. The Chairman reminded him of the importance of quarterly invoicing.

(b) Parish Council Notice Boards. The Chairman described the very poor condition they were in such that they create a bad impression. Cllr Britain agreed to undertake a project to review their condition, style, design and location. It was noted that where a large door was difficult to manage in a high wind consideration should be given to two doors. Each should bear the name Wisbech St Mary Parish Council.

(c) Cllr Knight requested that the seat by the pond in Wisbech St Mary should be refurbished as it was in very poor condition. Cllr Britain agreed to consider this as well.

(d) The grass needs cutting around the pond.

(e) S Bowles will be requested to improve the appearance of the Notice Boards by tidying around their bases.

10. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Councillor Booth advised: (a) that there was to be a meeting Thursday to consider Hudson Centre signage. The proposals had the approval of the Hudson Trust.

(b) Planning Department were exploring the option of using CNC as was the case at Kings Lynn and West Norfolk District Council.

(c) Officers are exploring whether it would be cost effective to occupy Hereward Hall, March.

Councillor Gillick advised: A seminar held by the Community Infrastructure Committee identified the need to rationalise assets and generate receipts and revenues. The objective was to save £37m. Examples of items being considered were to reduce the number of recycling centres (the requirement was for only one in the County, dimming street lights, significantly reducing grass cutting and handing over the trimming of Rights of Way to others. Given that the continued drive was to reduce costs it was simply impracticable to expect to receive all the improvements that were desired.

11. POLICE MATTERS

PC Russ could not be present but had supplied crime and incident report and notes from the Wisbech North Rural Forum 21 August 2014. Noted.

12. ANY OTHER BUSINESS (for information only)

The Chairman thanked those who had attended the training session on 8 September and commented how useful he thought it had been as much had changed from earlier advice. He encouraged all to attend the next sessions on 6 October and 27 October. The Clerk was requested to explore if training for Chairmen/Vice Chairmen was available and if extra copies of the training material for those who were unable to attend was available.

13. DATE OF NEXT MEETING Monday October 13th 2014, Wisbech St. Mary Community Centre 7.00pm.

DATES OF MEETINGS FOR 2014/2015

Monday November 10th 2014 Murrow Village Hall.

Monday December 8th 2014 Thorney Toll Village Hall.

Monday January 5th 2015 WSM Comm Centre.

Monday February 9th 2015 Guyhirn Village Hall.

Monday March 16th 2015 Murrow Village Hall. To be confirmed

Monday April 13th 2015 Thorney Toll Village Hall.

(Thursday May 7th 2015 Parish Council Elections).

Monday May 18th 2015. Parish Assembly/ Annual Meeting: Wisbech St Mary Community Centre.

Meeting closed at 9.45pm