

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 14th September 2015 at 7pm in Guyhirn Village Hall.

Attended by: Councillors B Britain (Chairman), M Knight (Vice-Chairman), C Allen, D Broker, P Davies, J Fish, J Humphrey, T Jennings, J Newland, B Reay, D Scrimshaw.
District Councillor G Booth. 2 members of the public was present.

OPEN FORUM – Parishioners are invited to address the Council.

None

1. APOLOGIES FOR ABSENCE.

None

2. TO APPROVE AND SIGN MINUTES OF MEETINGS DATED 10th August 2015.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

3. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

Nil

4. MEMBERS DECLARATION OF INTEREST for items on this agenda.

Nil

5. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by Fenland District Council.

(a) F/YR15/0528/RM Reserved matters application relating to the detailed matters of access, appearance, landscaping, layout and scale pursuant to outline permission F/YR15/0175/O (Erection of a dwelling). Plot 1 Land South Of French Cottage High Road Tholomas Drove.

Pending Decision

(b) F/YR15/0540/F Installation of external wall insulation to existing dwelling. 9 High Road Wisbech St Mary. **Granted**

(c) F/YR15/0554/F Change of use from residential C3 to mixed use C3/A1 (Hairdressing salon). Eastlands High Road Wisbech St Mary. **Granted**

(d) F/YR15/0567/F Conversion of former pumping station to 2-storey 1-bed dwelling. Building At Former Pumping Station Mouth Lane Guyhirn.

Pending Consideration

(e) F/YR15/0573/TRTPO Works to an Ash Tree covered by TPO 34/1972. Sheraton House High Road Guyhirn. **Granted**

(f) F/YR15/0577/F Erection of a 2-storey side extension to existing dwelling. The Signal Box Mill Road Murrow. **Granted**

(g) F/YR15/0578/F Erection of a first-floor side extension, single-storey rear extension, bay window and porch canopy to front and alterations to the height and design of existing roof to existing dwelling and demolition of existing garage. The Old Police House Church Road Wisbech St Mary. **Granted**

(h) F/YR15/0587/F Erection of a 3-storey 5-bed dwelling with attached garage, detached workshop and the temporary siting of 2 x mobile homes involving the demolition of existing dwelling (part retrospective). Bridge House 22 Front Road Murrow. **Granted**

(i) F/YR15/0588/F Erection of a single-storey rear extension to existing dwelling, involving demolition of existing sunroom. Forget Me Not Church Road Wisbech St Mary. **Granted**

(j) F/YR15/0603/F Erection of a single-storey side extension to existing dwelling. Ravens Farm Plash Drove Tholomas Drove. **Granted**

2. Planning applications for discussion:

(a) F/YR15/0660/F Erection of a 2-storey 4-bed dwelling with detached double garage and games room. Plot 3 Land South Of Bank Farm House Morrow Bank Murrow. Applicant Mr & Mrs N Markillie. Agent Mr Jack Griffin. **Recommend Approval**

(b) F/YR15/0697/F Erection of 2-storey and single storey extensions to existing dwelling. Old Pumping Station Rummors Lane Wisbech St Mary. Applicant Mr S Parbery. Agent Mr Russell Swann. **Recommend Approval**

(c) F/YR15/0659/F Variation of condition 2 of planning permission F/YR14/0153/F (Erection of single-storey side/rear extension to existing dwelling) to change external wall material from

'facing brick to match existing' to cream render to match tone to buff brickwork. 101 Front Road Murrow.

Applicant Mr M Withers. Agent Mr Chris Walford. **Recommend Approval**

(d) F/YR15/0667/F Erection of 2 x 2-storey 4-bed dwellings. Land North Of 15 to 17 Selwyn Cottages High Road Guyhirn.

Applicant Mr C Dawson. Agent n/a. **Recommend Refusal. Due to access/traffic and potential safety issues and development of the rear garden is considered over development.**

(e) F/YR15/0675/F Formation of a new access and erection of gates with 2.1m (max height) brick piers to existing dwelling. The Chimneys Gull Road Guyhirn.

Applicant Mr J Thomas. Agent Mr G Edwards. **Recommend Approval**

(f) F/YR15/0681/F Installation of external wall insulation to existing dwelling. Beedcote High Road Wisbech St Mary.

Applicant Mrs J Garner. Agent Miss P Fearon. **Recommend Approval**

(g) F/YR15/0688/CERTLU Certificate of Lawfulness of existing use and development: Change of use of Land and the siting of a mobile home for use as a store, container and stables at Land West Of The Conifers Sandbank Wisbech St Mary.

Applicant Mrs D Windsor. Agent n/a.

Cllr. Humphrey advised that stables had operated without complaint for 8-10 years and a mobile home added. No objection provided the mobile home was not used for residential purposes.

(h) F/YR15/00721/O Erection of 2-storey dwelling. Land North Of The Cottage 28 Murrow Bank Murrow. Applicant Mr A Gray. Agent Mr Ken Elener. **Recommend Refusal. Due to over development and lack of parking/highway issues.**

(i) F/YR15/0733/F Installation of external wall insulation to existing dwelling. Inlays Cottage Mouth Lane Guyhin.

Applicant Mr R Lobbezoo. Agent Miss P Fearon. **Recommend Approval**

6. CORRESPONDENCE RECEIVED

(a) Cambridgeshire County Council (CCC) letter - Rights of Way Improvement Plan. **Noted.** The Clerk will email links to all councillors.

(b) East Anglia's Children's Hospice – letter. **Noted**

(c) Guyhirn Village Pond – email from Sue Beel, Care Network. Members discussed the refurbishment and installation of a seat to be secured on a concrete base and refit the posts and gate, together with the aim to continue to enhance the area. A potential link to Street Pride was noted. **Agreed**

(d) TMO Highways – road closure, Back Road, Murrow. **Noted**

(e) Murrow Village Hall Management Committee – Proposal for Wisbech St Mary Parish Council to be the Holding/Custodian Trustee for Murrow Village Hall. Members discussed the proposal and deferred further discussion until a response had been received to the letter dated 1 September 2015 from the Clerk requesting clarification of the proposals. **Agreed**

(f) Wisbech North Rural Forum – email from Dave Russ. **Noted**

(g) News from Cambridgeshire County Council. CCC News is to be posted in the Councils Notice Boards. **Agreed**

7. HIGHWAYS MATTERS

Highways and street lighting matters.

Highways and streetlight reports from Councillors on problems causing *immediate concerns*.

(a) Highways.

(i) Land at Tholomas Drove. Brian Payne was invited to comment. He explained the history of the area and believed that land between the pond and The Chequers was also Parish Property. The Clerk was asked to explore land ownership further and seek legal advice prior to registering the land.

(ii) Cllr. Davies raised the issue of highways in very poor condition and considered dangerous that had been reported to CCC before without success. Following discussion the Clerk was asked to arrange a meeting between Cllr Gillick and Cllrs Britain and Davies.

(b) Streetlights.

(i) Letter from Fenland District Council 26 August 2015: Replacement of Parish Council Owner Street Lights. The Clerk read the letter and explained that of the 150 parish lights FDC had classified 36 as category 1 and 84 as category 2. FDC had budgeted £100,800 for the repair of

category 2 lights with FDC providing £12,693. This leaves the Parish to fund £88,107 over the next three years. Members discussed the proposal and considered the minutes of a meeting between other Parish Councils on September 4th. Members agreed to the Action points in the minutes. Members delegated authority to the Clerk to agree to survey costs up to £1000 in order to achieve an independent survey of approx. 10% of the category 2 lights. The Clerk was asked to respond to Doddington Parish Council and to FDC accordingly.

(c) Street Pride. The Clerk reported that a draft Constitution had been received from FDC. Members agreed that a notice publicising Street Pride and inviting volunteers should be published in Village Voices. The Clerk was asked to provide Brian Payne with an appropriate notice and to provide one for each of the notice boards. Proposed by Cllr Broker, seconded by Cllr Davies, all in favour. **Agreed**

8. FINANCE MATTERS

(a) FDC Loan repayment. The Clerk reported that he had received a response from FDC that the amount repayable was £1311.35 plus interest to the point of loan redemption estimated at 6%. Cllr. Davies queried the interest as he thought it was an interest free loan. The Clerk to clarify.

To approve payment of outstanding accounts:

(b) Clerk July salary	£575.12 LG Act 1972 S112 Agreed
(c) Tax and NI	£159.33 LG Act 1972 S112 Agreed
(d) Clerk postage and office consumables	£87.18 LG Act 1972 S112 Agreed
(e) SR Signs Noticeboard Header sign	£19.95 LG Act 1972 S137 Agreed
(f) Hire of Murrow Village Hall 13 July 2015	£35.75 LG Act 1972 S111 Agreed
(g) Bowles Tree & Garden Services	£1350.00 LGMis Prov 1976 S196

Members queried the amount of work carried out. The Clerk read the details of the invoice.

Members discussed the process of tendering and procuring such work and agreed that the contract should be retendered for next financial year. **Agreed**

Grant application

None

9. WEB SITE

Notice received from Mr S Layton of his proposal to retire from managing the Wisbech St Mary web site. At the Chairman's invitation Brian Payne clarified that the current village website was private and would no longer be available. Members discussed the need for a Parish Council website. Cllr Booth added that requirements for the Transparency Code may dictate that Parish Councils have their own websites. Cllr. Newland explained her experience of building a website and volunteered to set one up such that the Clerk could then populate it with Agendas and Minutes. Cllr Broker suggested that funds be set aside for the purpose.

10. PARISH PROPERTY

(a) Parish Notice Boards: (i) 'In Memorium' Mrs C Jobson. Two quotations have been acquired, the lowest from Fen Regis Trophies was accepted.

(ii) Quotations for maintenance. Two quotations for the maintenance of the notice boards have been acquired, the lowest from K Clarke was accepted.

(b) Bus Shelter maintenance. It was agreed to continue routine maintenance until a new tender was let in the new financial year.

(c) Defibrillator. Cllr Broker reported that information was still awaited and he would report back to the next meeting.

Cllr Davies reported that grass had not yet been cut. Cllr Jennings reported that vegetation growing alongside the fence between the Cemetery and Parish Property needed stinging. The Chairman agreed to move these forward.

11. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Booth reported:

- FDC Comprehensive Review – a survey will go to every household. He encouraged members to complete it.
- Bus Shelter Guyhirn – he had received a request for one to be provided at the Lay-by at Gull Road.
- Back Road – 80% of residents had returned a survey regarding options to tackle the

highway/traffic issues. This may be a contender for a Minor Highway Improvement. Pigeons corner may also be an option.

12. POLICE MATTERS

Cllr Davies raised an issue of anti-social behaviour.

Cllr Fish reported that he would be attending a meeting at the RAFA Club, Wisbech to discuss policing – he will report back.

13. ANY OTHER BUSINESS (for information only)

The Clerk reported that he had not received a response from Roddons and had consequently made an official complaint.

14. DATE OF NEXT MEETING

(a) Cllr Knight explained his request to change the meeting night. The Chairman asked members to consider the matter so that it could be resolved at the next meeting.

Monday 12th October Wisbech St Mary Community Centre

DATES OF MEETINGS FOR 2015/2016

Monday 9 th November	Murrow Village Hall
Monday 14 th December	Thorney Toll Village Hall
Monday 11 th January 2016	Guyhirn Village Hall
Monday 8 th February 2016	Wisbech St Mary Community Centre
Monday 14 th March 2016	Murrow Village Hall
Monday 11 th April 2016	Thorney Toll Village Hall
Monday 9 th May 2016	Parish Assembly/Annual Meeting: Wisbech St Mary Community Centre

Meeting closed at 9.15 pm

Signed: Cllr. B Britain, Chairman