

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 14th December 2015 at 7pm in Thorney Toll Village Hall.

Attended by: Councillors B Britain (Chairman), M Knight (Vice-Chairman), C Allen, D Broker, P Davies, J Fish, J Humphrey, T Jennings, J Newland, B Reay, D Scrimshaw.
District Councillor G Booth. 5 members of the public was present.

OPEN FORUM – Parishioners are invited to address the Council. None.

1. APOLOGIES FOR ABSENCE None

2. TO SIGN AND APPROVE MINUTES OF MEETINGS dated 9th November 2015
The minutes were taken as read, agreed as a true record and signed by the Chairman.

3. MATTERS ARISING FROM PREVIOUS MINUTES (information only) None

4. MEMBERS DECLARATION OF INTEREST for items on this agenda

Cllr Britain item 5.2 (d)

Cllr Davies item 10 (n)

Cllr Fish item 10 (l)

Cllr Broker item 5.2 (i) and (j)

5. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by the Fenland District Council.

(a) F/YR15/0901/O Erection of a single-storey 2-bed dwelling involving the formation of a new access (Outline application with matters committed in respect of access, layout and scale). Land South Of Gull View Gull Road Guyhirn. **Refused**

(b) F/YR15/0932/PNC04 Change of use of agricultural building to 3 x single storey 5-bed dwellings (Class Q (b)) at Barn At Land North West Of Wayland Farm Bevis Lane Wisbech St Mary. **No status**

Applicant Mrs B Ghimire. Agent n/a. **Recommend Refusal**

(c) F/YR15/0944/RM Reserved Matters application relating to the detailed matters of appearance, landscaping, layout and scale pursuant to outline permission (F/YR13/0517/O) for the erection of 4 x 2-storey 4-bed dwellings with garages and 2.1 metre high (max) brick walls. Land North Of Violet Cottage Gull Road Guyhirn. **Pending Consideration**

(e) F/YR14/0828/F Appeal. Erection of 6no 2-storey dwellings comprising of 3 x 3-bed and 3 x 2-bed involving demolition of existing Public House. Black Hart Public House Wisbech Road Thorney Toll. Appeal Reference APP/D0515/W/15/3135445 Noted

In response to a question from Cllr Broker the Clerk confirmed that he had replied to the agent confirming the Councils support and the basis on which it had been reached.

2. Planning applications for discussion:

(a) F/YR15/0975/F Erection of a 2-storey rear extension with Juliet balcony and insertion of side window to first-floor of existing dwelling involving demolition of existing conservatory. 24 Station Drive Wisbech St Mary.

Applicant Mrs & Mrs K Sutherill. Agent Mr James Burton. **Recommend Approval**

(b) F/YR15/0971/F Change of use of land to wedding and formal occasion venue involving area for siting of a marquee and erection of 3m high (max) entrance gates. Lakeside Manor Seadyke Bank Murrow.

Applicant Mr G Patrick. Agent Mrs A Patrick. **Recommend Approval**

(c) F/YR14/0906/F Appeal Decision. Plot 3 Back Road Murrow. Erection of a 2-storey 4-bed dwelling with detached double garage. The appeal is allowed and planning permission granted.

Noted

Cllr Britain left the room and Cllr Knight took the chair for this item

(d) F/YR15/1014/CERTLU Certificate of Lawful Use (Existing): Occupation of dwelling without compliance with condition 1 of planning permission F/0179/74/F relating to agricultural occupancy of Fort Farm Gull Drove Guyhirn.

Applicant Mr B Britain. Agent Miss F Hamer-Philip. **Recommend Approval**
Cllr Britain returned

(e) F/YR15/1029/F Erection of a single-storey extension to side of existing annexe (ancillary to existing dwelling). Ivydene High Road Tholomas Drove.

Applicant Messrs Andy & Irene Abraham. Agent Mr P Enticknap. **Recommend Approval**

(f) F/YR15/1032/F Erection of 2-storey 4-bed dwelling with detached garage and study involving removal of residential caravans and demolition of existing dwelling and the formation of a new access. Caravan Woodville Gull Road Guyhirn.

Applicant Mr J Pillans. Agent Mr G Edwards. **Recommend Approval**

(g) F/YR15/1033/F Erection of a 2-storey 5-bed dwelling and detached double garage with study over involving the demolition of existing dwelling and the formation of a new access. Hazeldene Gull Road Guyhirn.

Applicant Mrs C Pillans. Agent Mr G Edwards.

(h) F/YR15/1057/F Erection of a single-storey side extension to link pool house to dwelling. Meadow Lodge Station Road Wisbech St Mary.

Applicant Mr & Mrs S Chaplin. Agent Mr Steven Hall. **Recommend Approval**

Cllr Broker left the room

(i) F/YR15/1061/F Erection of a 2-storey 4-bed dwelling. Land North West Of The Bridge Inn Public House Sandbank Wisbech St Mary.

Applicant Mr R Peppercorn. Agent Mr David Broker. **Recommend Approval**

(j) F/YR15/1067/PNC01 Change of use of office to dwelling at Danbrooke House Station Road Wisbech St Mary. Applicant Mr David Broker. **Noted and recommend approval**

Cllr Broker returned

6. CORRESPONDENCE RECEIVED

(a) Fenland District Council (FDC) – Proposed pre-application charging scheme. **Noted**

(b) Cllr S Bligh - Back Road Murrow questionnaire. **Noted**

(c) FDC litter bin at The Gull.

The Clerk read an email from FDC to the effect that action had been taken to ensure that the bin was emptied regularly and would be monitored. **Noted**

(d) FDC litter bin at Guyhirn Playing Field access.

Cllr Davies said that the bin had been paid for by the Parish Council and should be replaced. The Clerk will respond to FDC accordingly. Locations for other bins at Guyhirn will be considered by councillors and discussed at a future meeting.

(e) Murrow Bowles Club – thank you for donation. **Noted**

(f) Murrow Pre-School – Thank you for donation. **Noted**

(g) Cambs ACRE – Wisbech Missing Links.

Councillors considered the request but were not aware of any rights of way that connected Wisbech St Mary with Wisbech. The Clerk will respond accordingly.

(h) Cambridgeshire County Council (CCC) letter – School Crossing Patrols

Councillors considered the letter and concluded that there were no SCP's in the Parish. The Clerk to respond accordingly.

7. HIGHWAYS MATTERS

(a) Street Lighting – FDC letter 30 November 2015.

The Clerk read the letter. Councillors discussed the issue and concluded that the Council should await the results of the SKANSKA survey before considering the matter further. The Clerk added that the survey had been paid for and results were expected soon. Cllr Booth added that it was up to the Parish Council to decide which contractor to use for maintenance and replacements and the phasing.

(b) Street Pride.

Cllr Knight reported that it was proposed that the group would adopt a project under the 'Clean for the Queen' banner which would hopefully 'prime' the process.

8. REVIEW OF CLERK'S WORKING HOURS Confidential item

This item was taken as the last item after members of the public had left. The Clerk drew attention to ongoing pressures and left the room while members discussed the matter. Members agreed to increase the Clerks basic hours to 18 per week and to review them in 12 months.

9. BUDGET FOR 2015/16 FOR PRECEPT

(a) FDC letter 4 November 2015

The Clerk referred to the letter and a further letter dated 9 December 2015 which contained figures for 2016/17 which would go to Cabinet on 17 December 2015:

Proposed Council Tax Support Grant £5,698 and Concurrent Functions Grant £4,660.

The final precept would be set at the Meeting on 11 January 2016.

(b) Draft Budget 2016/17

The Clerk circulated a draft budget and drew attention to estimates for capital expenditure which included bus shelters, litter bins, seats and street pride and provision for replacing some street lights. Based on the figures in 9 (a) above he predicted an income for 2016/17 of £67,050.

10. FINANCE MATTERS

(a) Budgetary Control Report to 14 December 2015.

The Clerk circulated the report and drew attention to the remaining income expected, bank reconciliation and Charity Fund balance against the budget for 2015/16 of £75,907.06.

(b) Budget Review to 14 December 2015.

The Clerk circulated the review which enabled comparison with 2014/15 spend and estimated year end figures and included a schedule of commitments which may or may not materialise. Predicted reserves at year end were £76,813.25 which were considered healthy when compared with the precept for 2015/16 of £53,732.

To approve payment of outstanding accounts:

(c) Clerk November salary	£674.13 LG Act 1972 S112 Agreed
(d) Tax and NI	£225.86 LG Act 1972 S112 Agreed
(e) Clerk postage and office consumables	£206.74 LG Act 1972 S112 Agreed
(f) Bowles Tree & Garden Services, maintenance Aug – Oct, grass cutting and gate post repair.	£1715.00 LGMis Prov 1976 S196
The Clerk reported additional information received in support of the invoice. Agreed	
(g) Doddington Parish Council, lighting survey contribution	£98.96 LG Act 1972 S101 Agreed
(h) Society of Local Council Clerks subscription	£167.00 LG Act 1972 S143 Agreed
(i) K Clarke maintenance of notice boards	£141.00 LG Act 1972 S111 Agreed
(j) Murrow Village Hall Hire 9 November 2015	£30.00 LG Act 1972 S134 Agreed

Grant application

(k) The Bobby Scheme

The Clerk read additional information that gave details of aid provided to persons within the Parish. Councillors discussed the application. Cllr Allen proposed a grant of £500 seconded by Cllr Scrimshaw. **All agreed.**

- (l) Thorney Toll Village Hall £1500 Cllr Davies proposed seconded by Cllr Allen. **All agreed**
- (m) Murrow Playing Field Association £2500 **All agreed**
- (n) Guyhirn Playing Field Association £2500 **All agreed**
- (o) Emmanuel Southea PCC £750 **All Agreed**

11. WEB SITE

Cllr Newland reported that the site was up and running. Charges for the domain were approx. £4 per month. Cllr Newland asked for any photos that members may have. Cllr Davies proposed that the Council pay the domain charges seconded by Cllr Allen **All Agreed.**

The Chairman thanked Cllr Newland for all the work that she had put into the project so far.

12. PARISH PROPERTY

(a) Maintenance Quotations 2016/17

The Clerk circulated the Quotation document and explained that it contained five separate quotations. He also provided a list of those that could be invited to quote. The Clerk explained the Notes For Guidance and that the Council could award the work to whichever competitor they considered best in the interests of the Council and need not award all of the work to one competitor. The Council could also vary the amount of work in order to achieve budgetary control. He explained that the work had been advertised in the press and the one response had been received so far. **Noted and Agreed**

The Chairman thanked the Clerk for his efforts.

(b) Bus Shelters

Cllr Broker reported that there was a charge of £46 for highway plans per site. The Chairman stated that three quotations would be required for the base. **It was agreed that plans and quotations would be obtained.**

(c) Defibrillator

Cllr Broker reported that Wisbech St Mary Community Centre had agreed to have a defibrillator and suggested sharing the cost. During discussions members were concerned that a phone number may be required to access the codes in order for the defibrillators to be used which would cause a delay. Cllr Booth reported that there was a possibility of funding from the Wryde Croft Wind Farm Community Fund. Cllr Broker agreed to progress the project further.

13. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Booth reported:

(a) He had presented the Local Highway Improvement for Pigeons Corner to CCC. The result is not expected until March 2016.

(b) He had discussed the missing signage at Pigeons corner with Amanda Hill, CCC.

(c) Planning pre-application charging will be discussed at the FDC meeting Thursday 17th December.

(d) The external audit of FDC showed a clean bill of health.

(e) Infrastructure Development Plan – It may be worthwhile revisiting needs in the Parish and contacting FDC accordingly to ensure they are taken into account. The Clerk was asked to add this to the agenda for the meeting 11 January 2016.

(f) Cllr Booth referred to the Back Road Murrow consultation and to a request for additional lighting.

(g) Cllr Booth advised that the next Police Liaison Meeting was expected to be in February, possibly in Newton.

(h) Cllr Britain raised the Bellamys Bridge proposed improvement and suggested the two Parish Council meet to discuss the options. As the next stage was for option 1 to go through the safety audit process it was agreed to await the result before deciding the next stage.

14. POLICE MATTERS

None received. The Clerk was asked to request a police presence so that issues could be discussed. Cllr Davies raised the ongoing issue of vandalism/hooligans and requested police patrols. The Clerk was asked to contact the Police and request a response.

15. ANY OTHER BUSINESS (for information only)

Cllr Britain reported that the notice board o/s Guyhirn School had again been vandalised. Councillors discussed options for alternative locations that may offer more protection including at the Vegetable stall or o/s the Oliver Twist. Following discussion the options were put to vote;

Cllr Broker proposed o/s the Oliver Twist – 4 votes, Cllr Humphrey proposed o/s the vegetable stall – 4 votes, Cllr Reay proposed that the issue be left in abeyance – 2 votes

Cllr Britain as Chairman voted in favour of o/s the vegetable stall as there was a security light there.

Cllr Broker raised the planning appeal in respect of the Black Horse site at Thorney Toll and the request by the agent for a statement of support from the Parish Council. The Clerk confirmed that he had already replied to the agent with the decision of support for the application and the reason for the support as previously decided by the Council when considering the application.

Cllr Reay asked for the Cambs Citizens Advice Bureau to be added to the next agenda as there seemed to be very little support for the sessions. **Agreed.**

16. DATE OF NEXT MEETING

Monday 11th January 2016 Guyhirn Village Hall

DATES OF MEETINGS FOR 2015/2016

Monday 8th February 2016 Wisbech St Mary Community Centre

Monday 14th March 2016 Murrow Village Hall

Monday 11th April 2016 Thorney Toll Village Hall

Monday 9th May 2016 Parish Assembly/Annual Meeting: Wisbech St Mary Community Centre

Meeting closed at 9.30 pm

Signed: Cllr. B Britain, Chairman