

Wisbech St Mary Parish Council

Minutes of the Meeting of Wisbech St Mary Parish Council held on Monday 13th October 2014 in Wisbech St Mary Community Centre.

Attended by: Councillors B Payne (Chairman), B Britain (Vice Chairman), C Allen, P Barnes, P Davies, T Fowler, T Jennings, M Knight, B Reay, County Councillor G Gillick & 1 member of the public.

OPEN FORUM – Parishioners are invited to address the Council.

The Chairman reminded members that the meeting could be filmed and opened the meeting at 7pm.

1. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr. D Broker, Cllr. J Fish and G. Booth Fenland District Councillor.

2. TO APPROVE AND SIGN MINUTES OF MEETING DATED September 15th 2014.

The minutes were taken as read, agreed as a true record and signed by the Chairman.

3. MATTERS ARISING FROM PREVIOUS MINUTES (information only)

(a) The Chairman advised that Yvonne Reader had been very touched by the flowers presented to her at the last meeting and very much appreciated the gesture.

(b) Minute 5.3 will be dealt with under Finance Matters.

4. MEMBERS DECLARATION OF INTEREST for items on this agenda.

None

5. TO CONSIDER PLANNING MATTERS

1. Planning applications determined by Fenland District Council.

(a) F/YR14/0617/TRTPO Works to 1no Beech tree covered by TPO 06/2008.

163 Front Road, Murrow. Applicant Mr Paul Taylor. Agent n/a. Granted

(b) F/YR14/0621/F Erection of a 2-storey 5-bed dwelling with detached double garage with games room above. Plot 2 Land South of Bank Farm House Murrow Bank, Murrow. Applicant Mr & Mrs R Harnwell. Agent Mr Craig Rudd. Granted

(c) F/YR14/0633/F Erection of a single storey front extension to existing dwelling. The Barn Plash Drove, Tholomas Drove. Applicant Mr & Mrs Leeson. Agent Mr Jack Griffin. Granted

(d) F/YR14/0645/F Erection of a 2-storey 5-bed dwelling and detached double garage with study over involving the demolition of existing dwelling. Hazeldene, Gull Road, Guyhirn. Applicant Mrs C Pillans. Agent Mr G Edwards. Granted

(e) F/YR14/0646/F Erection of 4no dwellings comprising of 2 x 2-storey 4-bed with integral garages and 2 x 2-storey 3-bed involving the demolition of existing outbuildings and erection of detached garage with store above and formation of vehicular access for Fern House. Land North of Fern House Gull Road Guyhirn. Applicant Mr D Burgess. Agent G Edwards. Pending

(f) F/YR14/0668/F Variation of Condition 8 of planning permission F/YR14/0272/F (Erection of a single-storey 3-bed dwelling with attached garage) to enable amendments to approved plans (amendment to materials and alter the position of the dwelling) Land South of Westbury Gull Road Guyhirn. Applicant Mrs LJ Crockford. Agent Mr D Broker. Granted

(g) F/YR14/0673/CERTLU Certificate of Lawful Use (Existing): Use of part of existing building as a dwelling at Applebys Station Road Wisbech St Mary.

Applicant Mr B Patrick Agent Mr Keith Hurst. Pending

(h) F/YR14/0678/F Erection of a first-floor side extension with Juliet balcony to existing dwelling. Tall Trees, High Road, Guyhirn.

Applicant Mr & Mrs T Everett Agent Mr Craig Rudd. Pending

(i) F/YR14/0684/O Erection of 2no dwellings. Land North West of Wingfield Station Road, Wisbech St Mary. Applicant Mr G Atwell. Agent Mr Ken Elener. Pending

(j) F/YR14/0686/F Erection of a 2-storey 4-bed dwelling with detached double garage. Plot 3 The Acorns Front Road fronting Back Road Murrow.

Applicant Mr J McGrellis Agent Mr Alasdair McFarlane. Pending

(k) F/YR14/0700/F Formation of access road to existing business. Guyhirn Tyres Oak Tree Farm, Thorney Road, Guyhirn.

Applicant Mr BM Dickson Agent Mr David Broker. Pending

2. Planning applications for discussion:

(a) F/YR14/0737/F Erection of 2-storey 5-bed dwelling with detached 2-storey garage. Plot 1 Land North Of Meadow View Gull Road Guyhirn.

Applicant Mr J Atkins. Agent Mr Russell Swan.

Councillors resolved to support this application and recommend approval.

(b) F/YR14/0755/F Erection of a replacement covered play area for use by pre-school group. Wisbech St Mary Church of England Aided Primary School Church Road Wisbech St Mary.

Applicant Mrs A Payne. Agent Mr David Broker.

Councillors resolved to support this application and recommend approval.

6. CORRESPONDENCE RECEIVED.

(a) Fenland District Council – Recycling Credits – Annual Payments **Noted**

(b) Cambs County Council – Footway maintenance High Road Wisbech St Mary. **Noted**

Cllr Knight commented that work seemed to be progressing slowly and seemed rather haphazard.

(c) Norfolk Green Bus Service Review – The Chairman drew attention to the review of Service 46,50 and 56. Parson drove Parish Council are concerned and are distributing questionnaires provided by Cambridgeshire County Council to properties on the main roads. Gorefield Parish Council plan to do the same. Public consultation drop-in sessions have been arranged; Newton Village Hall October 30th 2pm – 4pm, Wisbech Library October 30th 10am – 12noon, March Library November 19th 10am – 12noon. Following discussion it was agreed that questionnaires should be made available at specific locations and distributed to appropriate clubs.

The Clerk was requested to obtain the questionnaires.

7. HIGHWAYS MATTERS

Highways and streetlight reports from Councillors on problems causing *immediate concerns*.

(a) Highways

The Clerk compiled a list of highway defects reported by Councillors over the last three meetings and sent to CCC Highways for comments which were reported. It was pleasing to note that some had been attended to including the trimming of the Guyhirn roundabout by the Highways Agency. However there were many still in need of attention. The Clerk will keep the list updated and continue to monitor.

Lindens Close continued to be a problem with responsibility unclear. The Clerk was requested to clarify responsibility.

Front Road, Murrow – street light overgrown by tree.

Cllr Knight reported no progress at Long Jetty.

Cllr Barnes said we should thank the Highways Agency for responding to our request to cut Guyhirn roundabout.

Cllr Reay reported that the tree/s outside the school had been partially cut back.

Cllr Jennings requested a contact number for reporting street lighting defects. The Clerk will circulate contact numbers.

Cllr Britain reported settlement of the carriageway resulting in sumps being damaged to the extent that oil was spilt on the surface. A danger from settlement and from oil spills.

Cllr. Payne reported parking on the green at Churchfield Way – could some bollards be installed? Bob Ollier at FDC had previously been involved.

(b) Streetlights.

The Clerk reported that a quotation had been received for the connection of a street light outside 23/25 Station Avenue, Murrow £762 plus £152.40 VAT, total £914.40 by UK Power Networks Ltd. The installation of the street light has previously been approved. It was agreed to progress the connection.

Cllr. Barnes raised the problem of the street light at Mill Lane, Murrow.

Cllr. Payne reported that there had been no further response from Balfour Beatty regarding the replacement of Parish Council lighting units.

8. FINANCE MATTERS

(a) The Clerk presented the Budgetary Control Report showing income of £26,372.50 and expenditure of £16,284.52 giving a current balance of £142,505.75. The Clerk explained that during the bank reconciliation a discrepancy of £40.05 had been identified, checked and the start of year figure adjusted accordingly. **Agreed**

(b) FDC second instalment of the Precept 1.10.14 £21866. **Noted**

(c) FDC email regarding litter/dog waste bins. It was clarified that there are five bins to be provided;

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| 1 By the alley along from the Wheel PH. FDC supply and install free of charge. | Agreed |
| 2 On the corner of Station Drive. £308.74 FDC install free of charge. | Agreed |
| 3 On the corner of Sandbank. £308.74 FDC install free of charge. | Agreed |
| 4 At the junction of Gull Drove and Gull Road. £308.74 FDC install free of charge. | Agreed |
| 5 Outside Guyhirn school £308.74 FDC install free of charge | Agreed |

Annual Audit Return. A very satisfactory report considering it has been a particularly challenging year. The Clerk was requested to action the Notice of Conclusion of Audit and arrange for the notices to be posted in notice boards.

It was proposed that copies should be available at £15 each. **Agreed**

Audit charges of £300 plus VAT would be presented at the next meeting.

A cheque for £770 was received from David Broker being 50% of the planning application fee referred to in minute 5.3 of the Meeting 15 September 2014.

The Chairman proposed that changes to Barclays Mandate should be held over until after the elections 2015. **Agreed**

To approve payment of outstanding accounts:

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| (d) Clerk September salary | £548.23 LG Act 1972 S112 | Agreed |
| (e) Tax and NI | £144.55 LG Act 1972 S112 | Agreed |
| (f) Clerk mileage | £62.10 LG Act 1972 S112 | Agreed |
| (g) Bowles Tree & Garden Services 2 1/2 days general maintenance
and 1 day bus shelter maintenance. August – October. £1850.97 LGMis Prov 1976 S196 | | Agreed |
| (h) Thorney Toll Village Hall Hire | £40.00 LG Act 1972 S134 | Agreed |

Grant application

- (i) Murrow Playing Field Association - Improvements to Changing Facilities.

A reply to the Clerks letter of 18 September 2014 is awaited. **Noted**

- (k) Murrow Village Hall Committee – Urgent roof repairs c. £15,400 plus Vat. Details of three quotations were noted. It was agreed that details of accounts, funds raised to date, and any match funding achieved should be requested.

Item k was taken out of order so that Murrow issues could be considered together.

- (j) Thorney Toll Village Hall - Contribution to replace wooden panels and purchase strimmer.

It was agreed that details of quotations were required together with an indication of contribution requested.

- (l) Murrow Pre-School. A contribution of £500 consistent with previous contributions was **Agreed**.

It was agreed that a letter be sent to all that had made bids in the past stating that bids must include a copy of the most recent accounts, clear details of what the bid would be used for, and quotations where construction work was to be carried out.

9. PARISH PROPERTY

- (a) Parish Council Notice Boards. Cllr Britain reported he was in the process of considering alternative suppliers and design. He had a meeting arranged at the weekend to consider style and mounting (posts or wall fixing). Safety glass would be required. He anticipated that proposals would be presented to the November or December meetings.

- (b) S. Bowles has been asked to treat seats.

- (c) It was noted that a bus shelter in Wisbech St Mary near the Chapel in High Road regularly has human waste and food waste that has to be removed.

- (d) Cllr. Davies reported the Guyhirn sign overgrown by a tree. Cllr. Payne replied that he would ask S Bowles to cut it back.

10. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Councillor Booth was not present.

Councillor Gillick advised:

- (a) Public Transport Seminar – in order to achieve savings they were looking to cut all subsidies.

- (b) Future budgets – the situation was serious. CCC could be one of the first Counties to go into serious difficulties due the existing and new pressures.

- (c) Murrow – residents had approached him requesting traffic calming at Front Road. They have also spoken with Cllr. Booth who may address the Infrastructure Committee. Parish Councillors can

address the Committee and invited The Chairman to consider this route, possibly supported by a petition (50 signatories required) if appropriate. Contact at CCC is Jack Eagle.

(d) Options being considered to balance the budget included cutting gritting routes to A Class only, dimming and/or turning off street lights between midnight and 6am.

Cllr. Gillick said the General Purposes Committee was concerned regarding the position of Parish Councils in that they could if so minded raise the precept in order to fund services that would otherwise be cut.

11. POLICE MATTERS

PC Russ could not be present but had supplied crime and incident report which was circulated. **Noted**

12. ANY OTHER BUSINESS (for information only)

(a) The Chairman suggested wreaths be purchased for the three War memorials in the parish for Remembrance Day and asked for volunteer councillors to lay the wreaths on behalf of the Council.

(b) Cllr. Knight complemented the CPALC training and the visit to the North Level IDB which had been very interesting.

(c) Concern was expressed at the use of land at Barton Road as a scrap yard. It was reported that the FDC had received complaints and the Enforcement Officer had visited. It was purporting to be a lorry park.

(d) The Chairman congratulated P. Barnes on their new buildings and was pleased to see a local business continuing to be successful.

(e) Cllr. Britain reported land next to the church at Guyhirn polluted with rubbish. It was noted that this was private ground.

(f) Cllr. Allen mentioned Guyhirn Football Club. The Council had not yet received a planning application or further information. Upon receipt of same it would appear on the agenda.

(g) Guyhirn Village Hall had said that they could no longer accommodate Parish Council meetings. This was a great concern as there should be a Parish Council presence in the Village. Cllr. Allen offered to consult with them.

13. DATE OF NEXT MEETING Monday November 10th 2014 Murrow Village Hall 7.00pm.

DATES OF MEETINGS FOR 2014/2015

Monday December 8th 2014 Thorney Toll Village Hall.

Monday January 5th 2015 WSM Community Centre.

Monday February 9th 2015 Guyhirn Village Hall.

Monday March 16th 2015 Murrow Village Hall. To be confirmed

Monday April 13th 2015 Thorney Toll Village Hall.

(Thursday May 7th 2015 Parish Council Elections).

Monday May 18th 2015. Parish Assembly/ Annual Meeting: Wisbech St Mary Community Centre.

Meeting closed at 9.20pm

Signed: Cllr. B Payne, Chairman