

**MINUTES OF WISBECH ST MARY PARISH COUNCIL MEETING**  
**held on Monday, 5<sup>th</sup> February 2013 at Guyhirn Village Hall**

**PRESENT**

B Payne Chairman	C Allen	P Barnes	B Britain	P Davies	J Fish
	T Fowler	T Jennings	B Reay		
Parishioners	G Booth				
Visitors	C Jenkins (FACT)	J Philpott (FACT)			

**APOLOGIES FOR ABSENCE**

Apologies were agreed and accepted from M Clarke and J Tuck.

**OPEN FORUM** – There were no member of the public wishing to address the Council.

**16. TO SIGN AND APPROVE MINUTES OF MEETING dated 7<sup>th</sup> January 2013.**

The minutes of the 7<sup>th</sup> January 2013 were signed as a true record.

**17. MATTERS ARISING FROM PREVIOUS MINUTES** (information only)

The manhole cover at Selwyn Corner, the responsibility of the Anglian Water Authority has still not been secured. It has been marked with blue paint. It was agreed that the clerk contact AWA again requesting immediate action.

**18. MEMBERS DECLARATION OF INTEREST** for items on the agenda.

Mr P Davies declared a personal interest on item 28.

Mr T Fowler declared a personal interest on item 28.

**19. JOANNE PHILPOTT FROM FACT FENLAND ASSOCIATION FOR COMMUNITY TRANSPORT**

Miss Philpott outlined details of FACT and that it is in service 6 days a week. Guyhirn there were 300 trips in 2012, Wisbech St Mary 368 and Murrow 2059 trips. There is a £10 annual joining fee and once this is paid those with bus passes will travel free. Other users will pay depending on journey. There are 34 buses in service and they have a service agreement with Cambridgeshire County Council and support from Fenland District Council.

**20. POLICE MATTERS**

(a) There was no report regarding crimes or incidents in the parish.

(b) Parking outside village schools. **The clerk was requested to write to Dave Russ regarding the following:-**

- 1. Ten or more vehicles are regularly parked on the yellow lines outside the Wisbech St Mary School.**
- 2. Cars are parked in Station Avenue, Murrow at the beginning and end of the school. Some residents are unable to get out of their drives.**
- 3. Parking at the Pidgeons Corner on both sides of the road. We request yellow line on both sides of the road.**

**21. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

**List of planning applications determined by the Fenland District Council.**

**List of planning applications for discussion.**

- (a) F/YR12/0974/F insertion of 3 no dormers to front of existing dwelling Lindores 15 Front Road, Murrow. Applicant Mr D Easy. Agent Mr David Broker. **We support this development and recommend approval.**
- (b) F/YR12/0982/F removal of condition 3 and variation of condition 4 of planning permission F/YR11/0652/F (change of use of land to extend domestic cartilage, formation of swimming pool with 1.0 metre high decking and 0.7 metre high wind breaker to perimeter of pool. Siting of ancillary building and lorry body for use as storage The Sanctuary, Garden Lane, Wisbech St Mary. Applicant Mr S Smith. Agent Mr C Walford. **We support this development and recommend approval**
- (c) F/YR12/1000/F erection of a first floor extension with balcony to existing dwelling Corner Barn, Mouth Lane, Guyhirn. Applicant Mr and Mrs N King. Agent Mr R Swann. **We support this development and recommend approval.**
- (d) F/YR13/0041/F change of use from retail (A1 to mixed use coffee shop/cafe including hot food takeaway and meeting room (A1, A3, A5 & D") former Kiss Kiss Lingerie, Thorney Road, Guyhirn. Applicant Coffee Tree. Agent Mr Ken Elener. **We support this development and recommend approval.**

The meeting was advised that a planning application F/YR13/0048/F erection of 3 x 2 storey 4 bed dwellings with detached car port (Plot 1) attached car plots (Plots 2 and 3) land east of Two ways, High Road, Bunkers Hill. Applicant Mr and Mrs A White. Agent Mr David Broker has not been received by the clerk and this needs to be looked at by the Parish Council for a decision. It was agreed that the clerk contact FDC Planning asking for any decision to be delayed until after our meeting on the 4<sup>th</sup> March 2013.

**22..CORRESPONDENCE RECEIVED**

- (a) Clerk Magazine January 2013. **Noted.**
- (b) CAPALC Courses and booking form. **Noted.**
- (c) Clerks and Councils Direct January 2013. **Noted.**

- (d) Invitation from Wisbech Town Mayor to a evening with Sue Welfare and Cheese and Wine Supper on the 9<sup>th</sup> March 2013 at 7.00 pm to 10.30 pm at Wisbech Town Council Chamber. **Noted.**
- (f) Anglian Water Company Have your Say on the future of Water on [www.discoverdiscussdecide.co.uk](http://www.discoverdiscussdecide.co.uk). **Noted.**

## 23. HIGHWAYS AND LIGHTING MATTERS

- (a) Anglian Water to investigate the loose manhole cover at Selwyn Corner, Guyhirn. **It was agreed that the clerk contacts AWA again asking for immediate action.**
- (b) Repair to Bellamy Bridge Railings in February. **We understand that this has been passed to CCC Highways Bridge Engineer.**
- (c) Progress made on Highway matters passed to CCC Highways from the January meeting. **They were unable to find Parnell Road, which is now impassable. It was agreed that the clerk advise CCC Highways that Parnell Road is 150 yards from Bretts Transport with Grange Farm on the corner. It is adjacent to the Black Drove junction on the A47 down to the river.**
- (d) Requests for roads to be included in gritting schedules. **The clerk was requested to write requesting that Plash Drove, Tholomas Drove, Church Road, Wisbech St Mary, The Jetty, Wisbech St Mary, Parnell Road, Thorney Toll and Cross Guns Thorney Toll be placed on the gritting schedule. The Clerk was requested to purchase a further grit bin to be placed near the triangle green, Tholomas Drove.**
- (e) Bellamy Bridge Road junction **It was agreed that this is an accident blackspot and would not be a easy problem to solve. Our Chairman had met with the Chairman of Parson Drove and Gorefield Parish Councils and it had been suggested that the junction be realigned with a four way stop. Councillor Jill Tuck has given her full support and we now have to wait for Parson Drove and Gorefield Parish Councils to meet to make a decision.**

## Highways reports from Councillors on problems

1. Numerous pot holes throughout the Parish.
2. Branch off the trees in Tholomas Drove and the police closed the road.
3. A47 Road broken up the Peterborough side of Ken Thomas Limited. **Clerk requested to contact the Highways Agency.**

## Highways reports from Councillors on streetlights

1. Station Road, Murrow streetlight. Westcotec quotation £529.94 plus VAT. **It was agreed to go ahead with the installation of this street light.**
2. Street light in Back Road, Murrow. Understand from Westcotec that this has already been replaced. **This light has already been replaced.**
3. Selwyn Corner, High Road, Guyhirn. This light has been knocked down. It was agreed that the clerk obtain a quotation for this light to be replaced.

## 24. FINANCE

- (a) To receive a budgetary control report for the 2012/13 year to date. The balance recorded was £149500.30.
- (b) To look at the Precept 2013/14 in the light of new regulations. Council Tax Support Grant £7510 and new Precept application of £36222 make a total of £43732 the amount of our original application. It is not yet clear whether the amounts will be received together in two instalments or as separate payments. **Noted.**
- (c) FDC Concurrent Functions Grant 2013/14 process revised no longer be required to submit application. **Noted.**

## To approve payment of outstanding accounts:

- |                                  |  |
|----------------------------------|--|
| (d) Clerk February salary        | £533.33 LGAct 1972 S112 <b>Agreed.</b>   |
| (e) Tax & NI                     | £157.78 LGAct 1972 S112 <b>Agreed.</b>   |
| (f) Hire of Guyhirn Village Hall | £30.00 LGAct 1972 S134 <b>Agreed.</b>    |
| (g) Kings Carriages              | £37.50 LG(Mis Prov)1953 S4 <b>Agreed</b> |
| (h) CCC Grit bins                | £456.00 LGAct 1972 S133 <b>Agreed.</b>   |

## To approve payment of grants

- |                                     |  |
|-------------------------------------|--|
| (i) Murrow Playing Field            | £to be agreed LGAct 1972 S137 <b>Request two further quotes.</b>   |
| (j) Guyhirn School                  | £to be agreed LGAct 1972 S137 <b>No reply to our letter.</b>   |
| (k) Murrow Children's Centre        | £to be agreed LGAct 1972 S137 <b>Agree in principal, but request an agreement that all children from the school and pre-school will have use of the equipment.</b> |
| (l) Murrow Methodist Church Council | £to be agreed LGAct 1972 S137 <b>Request more information and quotes.</b>  |

## 25. DISCUSSION REGARDING EXCESS FUNDS AND HOW THEY COULD BE SPENT IN THE PARISH.

List of items from the meeting on the 13<sup>th</sup> August 2012.

1. New changing rooms on the Guyhirn Playing Field for the football club.
2. New Village hall on the Playing Field at Guyhirn.
3. Subsidence to the Thorney Toll Village Hall and funds required to have this repaired, together with

refurbishment of the toilet block. Agreed to match fund to a maximum of £10,000. **Since the meeting with Hetty Thornton from Fenland District Council there has been no progress with the grant to enable the work on the Thorney Toll to go ahead. The committee of this village hall have adhered to all requests by Miss Thornton for quotes etc, but it is understood that this will not now go to cabinet until the end of March. The village hall committee have contractors standing by ready to start work. It was agreed that the clerk writes to the Chief Executive pointing out that this work needs to go ahead fairly quickly as the roof is leaking, drains are near collapsed and the toilet block to enable disabled use is urgent.**

4. New Village hall for Murrow.
5. New Village hall between Murrow and Guyhirn to be shared by both communities.
6. Grants given to each of the three schools for educational supplies.
7. Refurbishment of Murrow Village Hall.

## 26. **PARISH PROPERTY MAINTENANCE AND RISK ASSESSMENT MATTERS**

Parish Property Maintenance and Risk Assessment reports from Councillors

1. Fence to be erected at the Chapel of Ease to allow access to the Play area at Guyhirn. Reply from Ely Diocese regarding the erection of the fence at the Guyhirn Churchyard. **We have received a letter from the Ely Diocese advising that this will be completed by the 24<sup>th</sup> February.**
2. Guyhirn Bus Shelters at Selwyn Corner. **It was agreed that this work is to go ahead and the clerk to contact the builder. It was agreed that the builder contact Mr Fowler before he commencing regarding providing hard core.**
3. Wisbech St Mary Village sign. **This work is now underway.**
4. Guyhirn War Memorial: proposal to move it to the entrance of Parish Council land in High Road. Letter from Ely Diocese outlining procedure to follow before applying for a Faculty from the Diocese. **It had been suggested that before any further contact is made to the Planning Department and the Ely Diocese regarding a faculty that we contact the residents of Guyhirn, Rings End and Thorney Toll as this memorial was provided by subscription by these residents. It was agreed that Mr Payne place a notice in the Village Voices for residents to contact the Clerk or the Chairman with their views.**

**A discussion took place in respect of the £600 thought to be held by the Wisbech Standard from the family of Private Stanley Butwright. This money was to be used to landscape the war memorial.**

5. Consideration to employing a self employed handyman for the parish – job description. **The meeting was advised that the working party had met to compile a job description. It was agreed that the clerk contact the three applicants requesting them to tender for the work as outlined in the job description.**

## 27. **GUYHIRN POND**

Progress regarding the work on the pond. **No further work has been undertaken due to wet weather. It was agreed that Mr Fowler could contact a contractor to jet the drainage pipe in order that the water level in the Pond in the future can be kept at a safe level.**

## 28. **EXCEPTION SITES FOR AFFORDABLE HOUSING.**

Discussion on sites for affordable housing.

- (a) Gull Road, Guyhirn
- (b) Station Avenue, Murrow

**After discussions it was agreed that we go ahead with both these sites and the clerk was requested to write to Swann Edwards advising them of our support. It is understood that Swann Edwards will now contact Planning and Roddons to move these projects forward. Roddons wish these projects to move forward quickly in order to enable them to build their quota of new houses agreed with Fenland District Council. The clerk was requested to contact Karen Freya the Fenland District Council Housing Enabler advising her of our decision.**

## 29. **CASUAL VACANCY**

Casual Vacancy Notice of the vacancy arisen due to the death of Councillor R Scrimshaw. **The closing date for this vacancy is the 8<sup>th</sup> February 2013. It is understood that there are two parishioners interested in this vacancy.**

## 30. **ANY OTHER BUSINESS (for information only)**

The Chairman advised the meeting of the Rural North Forum Meeting on the 21<sup>st</sup> February at 6.00 pm to 7.00 pm in the mobile Police Station in Church Road, Wisbech St Mary outside the bottle banks.

The clerk advised the meeting of the Cambridgeshire Local Access Forum on the 26<sup>th</sup> February 2013 at Ely Cathedral Centre, Ely starting at 7.00 pm.

The meeting was advised that recently there have been numerous power cuts in Guyhirn and residents had requested that this be brought to the attention of the Parish Council.

There being no further business the meeting closed at 9.26.

31. **DATE OF NEXT MEETING** - Monday, 4<sup>th</sup> March 2013 – Murrow Village Hall

32. **DATES OF MEETINGS FOR 2013/2014**

Monday, 8 <sup>th</sup> April 2013	–	Wisbech St Mary Community Centre
Monday 13 <sup>th</sup> May 2013	–	Thorney Toll Village Hall -Annual Assembly 7.00 pm (Must take place between 1 <sup>st</sup> March & 1 <sup>st</sup> June) followed by the Annual General Meeting (must take place in May)
Monday, 17 <sup>th</sup> June 2013	–	Guyhirn Village Hall
Monday 15 <sup>th</sup> July 2013	–	Murrow Village Hall
Monday, 12 <sup>th</sup> August 2013	–	Thorney Toll Village Hall
Monday, 9 <sup>th</sup> September 2013	–	Wisbech St Mary Community Centre
Monday 7 <sup>th</sup> October 2013	–	Guyhirn Village Hall
Monday, 4 <sup>th</sup> November 2013	–	Murrow Village Hall
Monday, 2 <sup>nd</sup> December 2013	–	Thorney Toll Village Hall
Monday 6 <sup>th</sup> January 2014	–	Wisbech St Mary Community Centre